

LEM05

Licensing Act 2003 Fee Guidance

The fees charged for licenses, certificates and notices under the Licensing Act 2003 have been set by regulations approved by parliament.

The following fees are payable

Personal Licence	£37.00
Temporary Event Notice	£21.00

Premises Licenses and Club Premises Certificates

These fees are banded and based on the rateable value of the premises. If the premises does not have a rateable value then the rate for Band A applied

Band	Rateable Value
A	No rateable value to £4,300
B	£4,301 to £33,000
C	£33,001 to £87,000
D	£87,001 to £125,000
E	£125,001 and above

A fee is payable on application and a yearly maintenance fee is payable each year on the anniversary of the grant of the licence. For premises licenses, *if the premises will be used primarily for the supply of alcohol for consumption on the premises and it is in band D the fee will be two times the fee specified below and if it is in band E three times the fee specified below.

Band	Application	Annual Maintenance
A	£100	£70
B	£190	£180
C	£315	£295
D	£450*	£320*
E	£635*	£350*

Where 5000 or more people will be on the premises and the premises are of a temporary nature the following additional fees are payable

Number attending	Application	Annual Maintenance
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Exemptions

If the only regulated activity at the premises will be regulated entertainment then no fee is payable if the premises are:

- a school or college and the entertainment is by the school or college for its own purposes
- church or chapel halls or similar buildings
- village, parish or community halls or similar buildings

Other fees

Event	Fee
Replacement licence, certificate or notice after loss theft etc	£10.50
Provisional statement applications	£315.00
Notification of change of name or address	£10.50
Application to vary premises supervisor	£23.00
Transfer applications	£23.00
Interim authority notices	£23.00
Notification by freeholder/leaseholder	£21.00
Copy of entry in Public Register (online viewing free of charge)	£10.50

Your application will not be complete until payment has been made to the Licensing Authority.

We do not accept cash at our Lynton House offices and cheques should be made payable to the London Borough of Redbridge. If you would prefer to be invoiced for the fee, in which case you can pay online by credit card or in cash at the council's Clements Road centre, please notify us accordingly.