

Communities - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Waste and Recycling - Bulky Waste	1 booking within a 12 month period	No Charge	No Charge	£0.00	0%
	Additional Items	£13.00 per item	£13.00 per item	£0.00	0%
Waste	Commercial Waste charges	Price on application	Price on application	£0.00	0%
	Delivery of New/Replacement Recycling box with lid (per box)	£5.00	£7.00	£2.00	40%
	New/replacement lid	N/A	£1.30	NEW	NEW
	New/ replacement 180l and 240l Wheeled Bin for refuse	N/A	£15.00	NEW	NEW
	Mice Treatment in Domestic Premises*	£156.00	£156.00	£0.00	0%
Pest Treatment	Rat Treatment in Domestic Premises	£156.00	£156.00	£0.00	0%
	Rodent Treatment in Commercial Premises Mice And Rats (starting price)	£224.00	£224.00	£0.00	0%
	Wasp Treatment	£75.00	£75.00	£0.00	0%
	Bedbugs*	£267.00	£267.00	£0.00	0%
	Additional Charge for bedbug treatment above 3 rooms (New Charge)	N/A	N/A	£0.00	0%
	Fleas	£165.00	£165.00	£0.00	0%
	Cockroach	£192.00	£192.00	£0.00	0%
	Pharaoh Ant Treatment	£217.00	£217.00	£0.00	0%
	Garden or Black Ants	£119.00	£119.00	£0.00	0%
	Food Safety	Revisits FHRS re-assessment	£280.00	£280.00	£0.00
Food Export certificate (if required - includes one site visit)		£161.00	£161.00	£0.00	0%
Food Business Advice Service		£100 per hour	£100 per hour	£0.00	0%
CCTV Footage Review for (Registered) Insurance Companies, Solicitors or Claims Companies	Footage Review Charge	£200.00	£200.00	£0.00	0%
	Footage Release Fee for (Registered) Insurance Companies, Solicitors or Claims Companies	Up to one hour £228.00, Up to 1.5 hours £282.00, 2-8 hours £336.00.	Up to one hour £228.00, Up to 1.5 hours £282.00, 2-8 hours £336.00.	£0.00	0%
Street Trading - Pitches	Pitch No. 5A (Cranbrook Road)	£3,465.00	£3,465.00	£0.00	0%
	Pitch No. 6A (Itc - Double)	£6,935.00	£6,935.00	£0.00	0%
	Pitch No. 7A (Chadwick Road)	£3,465.00	£3,465.00	£0.00	0%
	Pitch No. 8A (Apr/Sep) (No longer let)	£1,734.00	£1,734.00	£0.00	0%
	Pitch No. 8A (Oct/Mar) (No longer let)	£1,734.00	£1,734.00	£0.00	0%
	Pitch No. 15A	£2,600.00	£2,600.00	£0.00	0%
	Pitch No. All others (None let)	£2,600.00	£2,600.00	£0.00	0%
	Pitch No. All others (except 24A)	£2,600.00	£2,600.00	£0.00	0%
Street Trading - Pavement sites outside shops	Band A - Ilford - 12 months - small	£1,485.00	£1,485.00	£0.00	0%
	Band A - Ilford - 12 months - medium	£2,970.00	£2,970.00	£0.00	0%
	Band A - Ilford - 12 months - large	£4,455.00	£4,455.00	£0.00	0%
	Band A - Ilford - 6 months - small	£968.00	£968.00	£0.00	0%
	Band A - Ilford - 6 months - medium	£1,925.00	£1,925.00	£0.00	0%
	Band A - Ilford - 6 months - large	£2,970.00	£2,970.00	£0.00	0%
	Band B - Other district - 12 months - small	£1,265.00	£1,265.00	£0.00	0%
	Band B - Other district - 12 months - medium	£2,530.00	£2,530.00	£0.00	0%
	Band B - Other district - 12 months - large	£3,795.00	£3,795.00	£0.00	0%
	Band B - Other district - 6 months - small	£825.00	£825.00	£0.00	0%
	Band B - Other district - 6 months - medium	£1,650.00	£1,650.00	£0.00	0%
	Band B - Other district - 6 months - large	£2,530.00	£2,530.00	£0.00	0%
	Band C - All other areas - 12 months - small	£1,100.00	£1,100.00	£0.00	0%
	Band C - All other areas - 12 months - medium	£2,145.00	£2,145.00	£0.00	0%
	Band C - All other areas - 12 months - large	£3,300.00	£3,300.00	£0.00	0%
	Band C - All other areas - 6 months - small	£743.00	£743.00	£0.00	0%
	Band C - All other areas - 6 months - medium	£1,485.00	£1,485.00	£0.00	0%
	Band C - All other areas - 6 months - large	£2,200.00	£2,200.00	£0.00	0%
Street Trading - Other fees (promotional events)	Business & Planning Act licence (statutory)	£100.00	£100.00	£0.00	0%
	Fees for pavement trading (retail goods) (per M2)	£9.08	£9.08	£0.00	0%
	Community use pitch 24A (for council events, charitable organisation events)	Free	Free	£0.00	0%
	As let town centre market events (use of community pitch) per stall per day	£30.50	£30.50	£0.00	0%
	As requested town centre commercial events per stall per day	£99.00	£99.00	£0.00	0%
	As requested town centre commercial events per stall per week	£334.00	£334.00	£0.00	0%
	Assistants licence	£37.00	£37.00	£0.00	0%
	Issue of duplicate licence (full or assistants)	£30.50	£30.50	£0.00	0%
	Category 1 Multiple Treatment Fee New Licence	£810.00	£810.00	£0.00	0%
	Category 1 Multiple Treatment Renewal Fee	£675.00	£675.00	£0.00	0%
Special Treatments Licence fees	Category 1 Variation Fee	£326.00	£326.00	£0.00	0%
	Category 1 - Single Treatment New Licence Fees	£810.00	£810.00	£0.00	0%
	Category 1 - Single Treatment Licence Renewal Fee	£450.00	£450.00	£0.00	0%
	Category 1 - Single Treatment Variation Fee	N/A	N/A	£0.00	0%
	Category 1 - Licence Transfer Fee	£186.50	£186.50	£0.00	0%
	Category 2 New Licence Fee	£578.50	£578.50	£0.00	0%
	Category 2 Renewal Fee	£421.00	£421.00	£0.00	0%
	Category 2 Variation Fee	£297.00	£297.00	£0.00	0%
	Category 2 - Licence Transfer Fee	£170.00	£170.00	£0.00	0%
	Category 3 New Licence Fee	£518.00	£518.00	£0.00	0%
	Category 3 Renewal Fee	£360.00	£360.00	£0.00	0%
	Category 3 Variation Fee	£236.50	£236.50	£0.00	0%
	Category 3 - Licence Transfer Fee	£170.00	£170.00	£0.00	0%
	Category 4 New Licence Fee	£382.50	£382.50	£0.00	0%
	Category 4 Renewal Fee	£225.00	£225.00	£0.00	0%
	Category 4 Variation Fee	£207.00	£207.00	£0.00	0%
	Temporary Licence Fee - for a single event	£78.50	£78.50	£0.00	0%
	Notification of Change	£39.00	£39.00	£0.00	0%
Duplicate of Licence	£28.00	£28.00	£0.00	0%	
Scrap metal dealers	Site Licence (New)	£805.00	£805.00	£0.00	0%
	Site Licence (Renewal)	£681.00	£681.00	£0.00	0%
	Site Licence (Variation)	£167.00	£167.00	£0.00	0%
	Site Licence (Variation to site licence)	£421.00	£421.00	£0.00	0%
	Collectors Licence (New)	£359.00	£359.00	£0.00	0%
	Collectors Licence (Renewal)	£359.00	£359.00	£0.00	0%
Collectors Licence (Variation)	£130.00	£130.00	£0.00	0%	

Communities - Fees and Charges 2023/24

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		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Fee for an Occasional Sales Licence (Boot Sales) - No. of stalls, vehicles or pitches	Occasional Sales Licence:				
	1 to 99	£118.00	£118.00	£0.00	0%
	100 to 299	£365.00	£365.00	£0.00	0%
	300 and over	£557.00	£557.00	£0.00	0%
	Redbridge "good cause"	£12.00	£12.00	£0.00	0%
Adult Gaming Centre Premises Licence Fees (set at statutory maximum)	New	£2,000.00	£2,000.00	£0.00	0%
	Annual Fee	£1,000.00	£1,000.00	£0.00	0%
	Variation	£1,000.00	£1,000.00	£0.00	0%
	Transfer	£1,200.00	£1,200.00	£0.00	0%
	Reinstatement	£1,200.00	£1,200.00	£0.00	0%
	Provisional Statement	£2,000.00	£2,000.00	£0.00	0%
	Application by Provisional statement holder	£1,200.00	£1,200.00	£0.00	0%
	Copy licence	£25.00	£25.00	£0.00	0%
	Notification of Change	£50.00	£50.00	£0.00	0%
Betting Premises (non track) licence fees (set at statutory maximum)	New	£3,000.00	£3,000.00	£0.00	0%
	Annual Fee	£600.00	£600.00	£0.00	0%
	Variation	£1,500.00	£1,500.00	£0.00	0%
	Transfer	£1,200.00	£1,200.00	£0.00	0%
	Reinstatement	£1,200.00	£1,200.00	£0.00	0%
	Provisional Statement	£3,000.00	£3,000.00	£0.00	0%
	Application by Provisional statement holder	£1,200.00	£1,200.00	£0.00	0%
	Copy licence	£25.00	£25.00	£0.00	0%
	Notification of Change	£50.00	£50.00	£0.00	0%
Betting Premises (track) licence fees (set at statutory maximum)	New	£2,500.00	£2,500.00	£0.00	0%
	Annual Fee	£1,000.00	£1,000.00	£0.00	0%
	Variation	£1,250.00	£1,250.00	£0.00	0%
	Transfer	£900.00	£900.00	£0.00	0%
	Reinstatement	£950.00	£950.00	£0.00	0%
	Provisional Statement	£2,500.00	£2,500.00	£0.00	0%
	Application by Provisional statement holder	£950.00	£950.00	£0.00	0%
	Copy licence	£25.00	£25.00	£0.00	0%
	Notification of Change	£50.00	£50.00	£0.00	0%
Bingo Club Premises Licence Fees (set at statutory maximum)	New	£3,500.00	£3,500.00	£0.00	0%
	Annual Fee	£1,000.00	£1,000.00	£0.00	0%
	Variation	£1,750.00	£1,750.00	£0.00	0%
	Transfer	£1,200.00	£1,200.00	£0.00	0%
	Reinstatement	£1,200.00	£1,200.00	£0.00	0%
	Provisional Statement	£3,500.00	£3,500.00	£0.00	0%
	Application by Provisional statement holder	£1,200.00	£1,200.00	£0.00	0%
	Copy licence	£25.00	£25.00	£0.00	0%
	Notification of Change	£50.00	£50.00	£0.00	0%
Family entertainment centre premises licence fees (set at statutory maximum)	New	£2,000.00	£2,000.00	£0.00	0%
	Annual Fee	£750.00	£750.00	£0.00	0%
	Variation	£1,000.00	£1,000.00	£0.00	0%
	Transfer	£950.00	£950.00	£0.00	0%
	Reinstatement	£950.00	£950.00	£0.00	0%
	Provisional Statement	£2,000.00	£2,000.00	£0.00	0%
	Application by Provisional statement holder	£950.00	£950.00	£0.00	0%
	Copy licence	£25.00	£25.00	£0.00	0%
	Notification of Change	£50.00	£50.00	£0.00	0%
Unlicensed family entertainment centre gaming machine permit fees (set at statutory maximum)	New application	£300.00	£300.00	£0.00	0%
	Renewal application	£300.00	£300.00	£0.00	0%
	Change of name	£30.00	£30.00	£0.00	0%
	Copy of permit	£15.00	£15.00	£0.00	0%
Prize gaming permit fees (set at statutory maximum)	Change of name of existing company, cannot be used to transfer	£30.00	£30.00	£0.00	0%
	Copy of permit	£15.00	£15.00	£0.00	0%
	New application	£300.00	£300.00	£0.00	0%
Alcohol Licensed premises gaming fees (set at statutory maximum)	Renewal application	£300.00	£300.00	£0.00	0%
	Notification of 2 or less gaming machines	£50.00	£50.00	£0.00	0%
	New permit application (required where more than 2 machines provided)	£150.00	£150.00	£0.00	0%
	Annual Fee (permits only)	£50.00	£50.00	£0.00	0%
	Variation (permits only)	£100.00	£100.00	£0.00	0%
Club Gaming and Gaming Machine Permits (set at statutory maximum)	Transfer (permits only)	£25.00	£25.00	£0.00	0%
	Copy of Permit	£15.00	£15.00	£0.00	0%
	New application	£200.00	£200.00	£0.00	0%
	New - fast track for holder of club premises certificate	£100.00	£100.00	£0.00	0%
	Annual fee	£50.00	£50.00	£0.00	0%
Fireworks & Explosives Licences (statutory fees)	Renewal fee	£200.00	£200.00	£0.00	0%
	Renewal - fast track for holder of club premises certificate	£100.00	£100.00	£0.00	0%
	Copy of permit	£15.00	£15.00	£0.00	0%
	Variation	£100.00	£100.00	£0.00	0%
	more than 0 metres separation distance (250kg-2000kg)				
	New application (1 year)	£189.00	£193.00	£4.00	2%
	New application (2 year)	£248.00	£253.00	£5.00	2%
	New application (3 year)	£311.00	£317.00	£6.00	2%
	New application (4 year)	£382.00	£390.00	£8.00	2%
	New application (5 Year)	£432.00	£441.00	£9.00	2%
	Renewal (1 year)	£88.00	£90.00	£2.00	2%
	Renewal (2 year)	£150.00	£153.00	£3.00	2%
	Renewal (3 year)	£211.00	£215.00	£4.00	2%
	Renewal (4 year)	£272.00	£277.00	£5.00	2%
	Renewal (5 year)	£333.00	£340.00	£7.00	2%
	0 metres separation distance				
	New application (1 year)	£111.00	£113.00	£2.00	2%
	New application (2 year)	£144.00	£147.00	£3.00	2%
	New application (3 year)	£177.00	£181.00	£4.00	2%
	New application (4 year)	£211.00	£215.00	£4.00	2%
New application (5 Year)	£243.00	£248.00	£5.00	2%	
Renewal (1 year)	£55.00	£56.00	£1.00	2%	
Renewal (2 year)	£88.00	£90.00	£2.00	2%	
Renewal (3 year)	£123.00	£125.00	£2.00	2%	
Renewal (4 year)	£155.00	£158.00	£3.00	2%	
Renewal (5 year)	£189.00	£193.00	£4.00	2%	
Fireworks Annual Licence (In addition to storage)	£500.00	£500.00	£0.00	0%	

Communities - Fees and Charges 2023/24

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		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Fireworks & Explosives Licences (statutory fees)	Copy of Licence	£37.00	£38.00	£1.00	3%
	Variation (i.e change of name/address of licence holder)	£37.00	£38.00	£1.00	3%
Classification of films under the Licensing Act 2003 (NEW)	Fee for works up to 60 minutes	N/A	£50.00	NEW	NEW
	Fee for each additional 30 minutes	N/A	£25.00	NEW	NEW
Animal Licence Fees	Pet shops - New licence	£337.00	£337.00	£0.00	0%
	Pet shops - Renewal	£255.00	£255.00	£0.00	0%
	Pet shops - Change of licence	£255.00	£255.00	£0.00	0%
	Horse riding establishments - New licence	£470.00	£470.00	£0.00	0%
	Horse riding establishments - Renewal	£180.00	£180.00	£0.00	0%
	Animal boarding licence - New licence	£297.00	£297.00	£0.00	0%
	Animal boarding licence - Renewal	£285.00	£285.00	£0.00	0%
	Dog breeding licence - New licence	£310.00	£310.00	£0.00	0%
	Dog breeding licence - Renewal	£310.00	£310.00	£0.00	0%
	Performing animals registration or certificate - New licence	£310.00	£310.00	£0.00	0%
	Performing animals registration or certificate - Renewal	£310.00	£310.00	£0.00	0%
	Dangerous wild animals - New licence	£310.00	£310.00	£0.00	0%
	Dangerous wild animals - Renewal	£310.00	£310.00	£0.00	0%
	Zoo licence - New licence	£495.00	£495.00	£0.00	0%
	Zoo licence - Renewal	£200.00	£200.00	£0.00	0%
	Duplicate of Licence	£25.00	£25.00	£0.00	0%
	Licensing Act 2003 Fees. (Statutory Fees set by Regulations)	Application for the grant or renewal of a personal licence	£37.00	£37.00	£0.00
Temporary Event Notice		£21.00	£21.00	£0.00	0%
Minor variation		£89.00	£89.00	£0.00	0%
Theft, loss etc of premises licence or summary, temporary event notice or personal licence		£10.50	£10.50	£0.00	0%
Application for a provisional statement		£315.00	£315.00	£0.00	0%
Notification of change of name or address		£10.50	£10.50	£0.00	0%
Application to vary licence to specify individual as premises supervisor		£23.00	£23.00	£0.00	0%
Application for transfer of premises Licence		£23.00	£23.00	£0.00	0%
Interim authority notice following death etc of licence holder		£23.00	£23.00	£0.00	0%
Community Premises replacement of DPS with alternative condition in church and village halls etc		£23.00	£23.00	£0.00	0%
Notification of change of name or alteration of rules of club		£10.50	£10.50	£0.00	0%
Change of relevant registered address of club		£10.50	£10.50	£0.00	0%
Duty to notify change of name or address		£10.50	£10.50	£0.00	0%
Copy of entry in Public Register (On line viewing free of charge)		£10.50	£10.50	£0.00	0%
Right of freeholder etc to be notified of licensing matters		£21.00	£21.00	£0.00	0%
Premises Licence new application and variation-Band A		£100.00	£100.00	£0.00	0%
Premises Licence new application and variation-Band B		£190.00	£190.00	£0.00	0%
Premises Licence new application and variation-Band C		£315.00	£315.00	£0.00	0%
Premises Licence new application and variation-Band D		£450.00	£450.00	£0.00	0%
Premises Licence new application and variation-Band E		£635.00	£635.00	£0.00	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands D (x2)		£900.00	£900.00	£0.00	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands E (x3)		£1,905.00	£1,905.00	£0.00	0%
Premises Licence annual maintenance fee-Band A		£70.00	£70.00	£0.00	0%
Premises Licence annual maintenance fee-Band B		£180.00	£180.00	£0.00	0%
Premises Licence annual maintenance fee-Band C		£295.00	£295.00	£0.00	0%
Premises Licence annual maintenance fee-Band D		£320.00	£320.00	£0.00	0%
Premises Licence annual maintenance fee-Band E		£350.00	£350.00	£0.00	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands D (x2)		£640.00	£640.00	£0.00	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands E (x3)		£1,050.00	£1,050.00	£0.00	0%
Club Premises certificates new application and variation fee-Band A		£100.00	£100.00	£0.00	0%
Club Premises certificates new application and variation fee-Band B		£190.00	£190.00	£0.00	0%
Club Premises certificates new application and variation fee-Band C		£315.00	£315.00	£0.00	0%
Club Premises certificates new application and variation fee-Band D		£450.00	£450.00	£0.00	0%
Club Premises certificates new application and variation fee-Band E		£635.00	£635.00	£0.00	0%
Club Premises certificates annual maintenance fee-Band A		£70.00	£70.00	£0.00	0%
Club Premises certificates annual maintenance fee-Band B		£180.00	£180.00	£0.00	0%
Club Premises certificates annual maintenance fee-Band C		£295.00	£295.00	£0.00	0%
Club Premises certificates annual maintenance fee-Band D		£320.00	£320.00	£0.00	0%
Club Premises certificates annual maintenance fee-Band E		£350.00	£350.00	£0.00	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands D (x2)		£640.00	£640.00	£0.00	0%

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Licensing Act 2003 Fees. (Statutory Fees set by Regulations)	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises bands E (x3)	£1,050.00	£1,050.00	£0.00	0%
	5,000 to 9,999 people-application fee	£1,000.00	£1,000.00	£0.00	0%
	10,000 to 14,999 people-application fee	£2,000.00	£2,000.00	£0.00	0%
	15,000 to 19,999 people-application fee	£4,000.00	£4,000.00	£0.00	0%
	20,000 to 29,999 people-application fee	£8,000.00	£8,000.00	£0.00	0%
	30,000 to 39,999 people-application fee	£16,000.00	£16,000.00	£0.00	0%
	40,000 to 49,999 people-application fee	£24,000.00	£24,000.00	£0.00	0%
	50,000 to 59,999 people-application fee	£32,000.00	£32,000.00	£0.00	0%
	60,000 to 69,999 people-application fee	£40,000.00	£40,000.00	£0.00	0%
	70,000 to 79,999 people-application fee	£48,000.00	£48,000.00	£0.00	0%
	80,000 to 89,999 people-application fee	£56,000.00	£56,000.00	£0.00	0%
	90,000 and over-application fee	£64,000.00	£64,000.00	£0.00	0%
	5,000 to 9,999 people-annual maintenance fee	£500.00	£500.00	£0.00	0%
	10,000 to 14,999 people-annual maintenance fee	£1,000.00	£1,000.00	£0.00	0%
	15,000 to 19,999 people-annual maintenance fee	£2,000.00	£2,000.00	£0.00	0%
	20,000 to 29,999 people-annual maintenance fee	£4,000.00	£4,000.00	£0.00	0%
	30,000 to 39,999 people-annual maintenance fee	£8,000.00	£8,000.00	£0.00	0%
	40,000 to 49,999 people-annual maintenance fee	£12,000.00	£12,000.00	£0.00	0%
	50,000 to 59,999 people-annual maintenance fee	£16,000.00	£16,000.00	£0.00	0%
	60,000 to 69,999 people-annual maintenance fee	£20,000.00	£20,000.00	£0.00	0%
70,000 to 79,999 people-annual maintenance fee	£24,000.00	£24,000.00	£0.00	0%	
80,000 to 89,999 people-annual maintenance fee	£28,000.00	£28,000.00	£0.00	0%	
90,000 and over-annual maintenance fee	£32,000.00	£32,000.00	£0.00	0%	
Licensing Pre-Application advice, Application Assistance, Check and Send service	Grant, Variation or provisional statement for premises licence (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£143.00	£143.00	£0.00	0%
	Grant, Variation or provisional statement for premises licence (check and send service only)	£48.00	£48.00	£0.00	0%
	Premises licence - minor variation (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£40.00	£40.00	£0.00	0%
	Premises licence - minor variation (check and send service only)	£18.50	£18.50	£0.00	0%
	Premises licence - transfer (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£43.00	£43.00	£0.00	0%
	Premises licence - transfer (check and send service only)	£13.00	£13.00	£0.00	0%
	Premises licence - Variation of DPS (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£40.50	£40.50	£0.00	0%
	Premises licence - Variation of DPS (check and send service only)	£18.50	£18.50	£0.00	0%
	Premises licence - Transfer and variation of DPS (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£55.50	£55.50	£0.00	0%
	Premises licence - Transfer and variation of DPS (check and send service only)	£19.75	£19.75	£0.00	0%
	Temporary event notice (TEN) (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£38.00	£38.00	£0.00	0%
	Temporary event notice (TEN) (check and send service only)	£18.50	£18.50	£0.00	0%
	Late Temporary event notice (Late TEN) (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£34.50	£34.50	£0.00	0%
	Late Temporary event notice (Late TEN) (Check and send service only)	£18.50	£18.50	£0.00	0%
Personal Licence (application advice, assistance with completion of application form (including on-line application session) and inclusion of documents (including drafting premises plan where needed), plus check and send)	£36.00	£36.00	£0.00	0%	
Personal Licence (Check and send service only)	£19.75	£19.75	£0.00	0%	
Private Sector Housing (Property Licensing) - Additional and Mandatory HMO's	Part A Fee (Administration and Processing)	£600.00	£600.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 2 Households	£1,008.00	£1,008.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 3 Households	£1,098.00	£1,098.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 4 Households	£1,200.00	£1,200.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 5 Households	£1,284.00	£1,284.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 6 Households	£1,380.00	£1,380.00	£0.00	0%

Communities - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Private Sector Housing (Property Licensing) - Additional and Mandatory HMO's	Part B Fee (Regulation and Enforcement) Properties with 7 Households	£1,470.00	£1,470.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 8 Households	£1,560.00	£1,560.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 9 Households	£1,656.00	£1,656.00	£0.00	0%
	Part B Fee (Regulation and Enforcement) Properties with 10 Households	£1,752.00	£1,752.00	£0.00	0%
	Where a one year licence is issued this will be charged at the first instalment (admin fee) for the relevant licence plus 20% of the second instalment (enforcement fee) on granting of the licence				
Private Sector Housing (Property Licensing) - Selective Properties Scheme 2	Part A Fee (Administration and Processing)	£290.00	£290.00	£0.00	0%
	Part B Fee (Regulation and Enforcement)	£445.00	£445.00	£0.00	0%
	Where a one year licence is issued this will be charged at the first instalment (admin fee) for the relevant licence plus 20% of the second instalment (enforcement fee) on granting of the licence				
Private Sector Housing (Property Licensing) - Selective Properties Scheme 3	Part A Fee (Administration and Processing)	N/A	£320.00	NEW	NEW
	Part B Fee (Regulation and Enforcement)	N/A	£540.00	NEW	NEW
	Where a one year licence is issued this will be charged at the same rate as a 5 year licence as above				
Private Sector Housing (Property Licensing) - All Types	Landlords who submit evidence of accreditation at the time of application (all types) will receive a £35 discount on the second instalment fee.				
	Processing of Paper Applications	£120.00	£120.00	£0.00	0%
Where a one year licence is issued this will be charged at the same rate as a 5 year licence					
Private Sector Housing Enforcement Charges (Housing Act 2004, Section 49)	Improvement Notice	£550.00	£550.00	£0.00	0%
	Suspended Improvement Notice	£550.00	£550.00	£0.00	0%
	Emergency Remedial Action	£600.00	£600.00	£0.00	0%
	Hazard Awareness Notice	£550.00	£550.00	£0.00	0%
	Service of a Prohibition Order	£550.00	£550.00	£0.00	0%
	Service of an Emergency Prohibition Order	£600.00	£600.00	£0.00	0%
	Request to remove or revoke a Prohibition or Emergency Order	£300.00	£300.00	£0.00	0%
	Advisory Inspection Service	£300.00	£300.00	£0.00	0%
Private Sector Housing - Other Charges	Works in Default (Various Legislation)	Cost of the works plus 30% on cost charge	Cost of the works plus 30% on cost charge	£0.00	0%
Stray dog fees	Stray dog fees - Dog collection fee	£70.00	£70.00	£0.00	0%
	Stray dog fees - kennelling fee (per night)	£26.00	£26.00	£0.00	0%
Bereavement Service	Interments in Graves - Purchase of Exclusive Right to Burial (50 years) - Resident Lawn Grave	£2,590.00	£2,823.00	£233.00	9%
	Interments in Graves - Purchase of Exclusive Right to Burial (50 years) - Non Residents Lawn Grave	£4,999.00	£5,449.00	£450.00	9%
	Interments in Graves - Full Body Interment in Purchased or Unpurchased Grave - Adult Resident	£1,180.00	£1,286.00	£106.00	9%
	Interments in Graves - Full Body Interment in Purchased or Unpurchased Grave - Children under 16 years	No charge	No charge	£0.00	0%
	Interments in Graves - Full Body Interment in Purchased or Unpurchased Grave - Non Residents	£2,100.00	£2,289.00	£189.00	9%
	Interments in Graves - Interment of Cremated Remains In Purchased grave - Adult Residents	£280.00	£305.00	£25.00	9%
	Interments in Graves - Interment of Cremated Remains In Purchased grave - Children under 16 years	No charge	No charge	£0.00	0%
	Interments in Graves - Interment of Cremated Remains In Purchased grave - Non Residents	£510.00	£556.00	£46.00	9%
	Interment of Cremated Remains In Barkingside Garden of Remembrance: (includes choice of rose, tree, shrub or memorial)	£760.00 for 10 years	£828.00 for 10 years	£68.00	9%
	Interment of Cremated Remains In Barkingside Garden of Remembrance: (includes choice of rose, tree, shrub or memorial) - renewals or additional years from	£490.00 for 10 years	£534.00 for 10 years	£44.00	9%
	Other - Grave Plant and Care - Summer Planting from	£180.00	£196.00	£16.00	9%
	Other - Grave Plant and Care - Summer & Winter Planting from	£240.00	£262.00	£22.00	9%
Street Cleansing	Fly-tip clearance from Private Land	£108.00 for the first hour, £50.60 thereafter not including disposal	£118.00 for the first hour, £55.70 thereafter not including disposal	£10.00 per hour	9%
	Removal of dead animal from Private Land	£30.00	£33.00	£3.00	10%
	Manual Sweep/Litter pick on Private Land per hour	£36.30 per hour not including disposal	£40.00 per hour not including disposal	33.70 per hour	10%
	Mechanical Sweeper Hire (inc Driver) on Private Land per hour	£81.00	£90.00	£9.00	11%
	Mechanical Large Sweeper Hire (inc Driver) on Private Land per hour	£128.00	£141.00	£13.00	10%
	Graffiti and/or Fly-Posting Removal per hour	£108.00 for the first hour, £50.60 thereafter not including disposal	£118.00 for the first hour, £55.70 thereafter not including disposal	£10.00 per hour	9%
	Waste Disposal per tonne	at cost + 10% to cover administration and authorisations	at cost + 10% to cover administration and authorisations	£0.00	0%
Workshop	Class IV MOT (cars, campervans and small minibuses) Small minibuses to be separate from 2024/25	£45.00	£49.50	£4.50	10%
	Private passenger vehicles and ambulances (9 to 12 passenger seats)	N/A	£57.30	NEW	NEW
	Class V Light MOT (minibus up to 16 passenger seats)	£59.55	£59.55	£0.00	0%
	Class V MOT (private bus more than 16 seats)	£80.65	£80.65	£0.00	0%
	Class VII MOT (Vans/goods carrying vehicles under 3.5T)	£50.00	£58.60	£8.60	17%
	Class VI HGV tractor unit lane fee	£66.00	£66.00	£0.00	0%
	Class VI HGV trailer lane fee	£48.00	£48.00	£0.00	0%
	Class VI PSV lane fee	£84.00	£84.00	£0.00	0%
Class VI HGV tractor unit retest lane fee (within 14 days of failure)	£33.00	£33.00	£0.00	0%	

Communities - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Workshop	Class VI HGV trailer retest lane fee (within 14 days of failure)	£24.00	£24.00	£0.00	0%
	Class VI PSV retest lane fee (within 14 days of failure)	£42.00	£42.00	£0.00	0%
	Load/Unload weights rigid HGV	£19.20	£19.20	£0.00	0%
	Load/Unload weights HGV trailer	£36.00	£36.00	£0.00	0%
	Voluntary brake test HGV two axles	£20.98	£20.98	£0.00	0%
	Voluntary brake test HGV three axles	£27.49	£27.49	£0.00	0%
	Voluntary brake test HGV four axles	£30.38	£30.38	£0.00	0%
	Voluntary brake test PSV two axles	£24.59	£24.59	£0.00	0%
	Voluntary brake test PSV three axles	£27.49	£27.49	£0.00	0%
	Headlight aim check (PSV and HGV)	£14.48	£14.48	£0.00	0%
	Smoke test (PSV and HGV)	£15.91	£15.91	£0.00	0%
	Brake test, headlight aim and smoke test (PSV and HGV)	£47.75	£47.75	£0.00	0%
	Digital tachograph calibration	£108.00	£108.00	£0.00	0%
	Digital tachograph calibration and buffer battery	£129.00	£129.00	£0.00	0%
	Chassis wash and exterior wash (all vehicles)	N/A	£120.00	NEW	NEW
	Car/car derived van exterior wash	N/A	£12.50	NEW	NEW
	Short wheel based van exterior wash	N/A	£15.00	NEW	NEW
	Large van/minibus/7.5T HGV exterior wash	N/A	£26.40	NEW	NEW
	Ridged HGV or PSV (more than 16 passenger seats) exterior wash	N/A	£36.00	NEW	NEW
	Hourly labour rate for vehicle repairs	£76.80	£82.20	£5.40	7%
	Parts supply surcharge	N/A	10% premium on all parts supplied and/or fitted	NEW	NEW
Environmental Permits - Application fee	Standard Process	£1,650.00	£1,650.00	£0.00	0%
	Additional fee for operating without a permit	£1,188.00	£1,188.00	£0.00	0%
	Reduced fee activities	£155.00	£155.00	£0.00	0%
	PVRI & II combined	£257.00	£257.00	£0.00	0%
	Vehicle refinishers (VRs)	£362.00	£362.00	£0.00	0%
	Reduced fee activities: additional fee for operating with a permit	£71.00	£71.00	£0.00	0%
	Mobile Plant (e.g. Screening and crushing/cement batching etc)	£1,650.00	£1,650.00	£0.00	0%
	For third to seventh applications	£985.00	£985.00	£0.00	0%
	For the eighth and subsequent application	£498.00	£498.00	£0.00	0%
	The above fees are statutory and will be uplifted once the 2023/24 rates are released				
Annual Subsistence Charge	Standard process low	£1,650.00	£1,650.00	£0.00	0%
	Standard process medium	£1,188.00	£1,188.00	£0.00	0%
	Standard process high	£155.00	£155.00	£0.00	0%
	Reduced fee activities Low/Medium/High	£257.00	£257.00	£0.00	0%
	PVRI & II combined	£362.00	£362.00	£0.00	0%
	Vehicle refinishers Low/Med/High	£71.00	£71.00	£0.00	0%
	Mobile Plant (eg. Screening and crushing for 1st and 2nd permits L/M/H)	£1,650.00	£1,650.00	£0.00	0%
	For the third to seventh permits L/M/H	£985.00	£985.00	£0.00	0%
	Eight and subsequent permits	£498.00	£498.00	£0.00	0%
	Late Payment fee	£52.00	£52.00	£0.00	0%
* the additional amounts in brackets must be charged where a permit is for combined Part B and waste installation.					
The above fees are statutory and will be uplifted once the 2023/24 rates are released					
Transfer and Surrender	Standard Process transfer	£169.00	£169.00	£0.00	0%
	Standard Process partial transfer	£497.00	£497.00	£0.00	0%
	New operator at low risk reduced fee activity	£75.00	£75.00	£0.00	0%
	Reduce fee activities: Partial transfer	£47.00	£47.00	£0.00	0%
The above fees are statutory and will be uplifted once the 2023/24 rates are released					
Civic Pride					
Highways	Footway Crossing - application fee	£281.00	£438.00	£157.00	56%
	Footway Crossing - charge for revisit request	£85.00	£125.00	£40.00	47%
	Footway Crossing - legal costs fee	£260.00	£363.00	£103.00	40%
	Footway Crossing - charge on works	30.0%	50.0%	N/A	67%
	Highways Construction Management Plans Remote Meeting	£500.00	£675.00	£175.00	35%
	Highways Construction Management Plans Site Visit	£750.00	£1,013.00	£263.00	35%
	Ordinary Watercourse Consent Approval and Assessment Per Structure*	No charge	£193.00	NEW	NEW
	Public Right of Way - Land Ownership Deposit Statement and Declaration	£250.00	£938.00	£688.00	275%
	Public Right of Way - Land Ownership Deposit Landowner Statements	£250.00	£938.00	£688.00	275%
	Tourism Signs*	£100.00	£250.00	£150.00	150%
	General Pre-App Planning advice for SuDS and Drainage	No charge	£375.00	NEW	NEW
	Planning Advice - Review of Pre-App SuDS Report and Drainage Strategy	No charge	£625.00	NEW	NEW
	SuDS and Drainage Planning Advice Per Hour (minimum two hour charge required)	No charge	£188.00	NEW	NEW
	Transportation	Skip	£191.00	£259.00	£68.00
Building Material		£129.00	£175.00	£46.00	36%
Mobile Crane		£159.00	£215.00	£56.00	35%
Cherry Picker		£159.00	£215.00	£56.00	35%
Mobile Tower		£910.00	£1,230.00	£320.00	35%
Scaffold/Hoarding		£536.00	£725.00	£189.00	35%
Container/Site Cabin		£670.00	£905.00	£235.00	35%
Portaloo		£129.00	£175.00	£46.00	36%
Extensions to Licences (to lines above)		£100.00	£150.00	£50.00	50%
Oversail		£250.00	£340.00	£90.00	36%
Highway Searches - Traffic Scheme		£20.00	£38.00	£18.00	90%
Highway Searches - Basic Adoption Plan		£30.00	£75.00	£45.00	150%
Highway Searches - Full Search		£175.00	£275.00	£100.00	57%
Highway Searches - Section 38 whole document		£250.00	£340.00	£90.00	36%
Road Closures (up to 5 days)		£1,000.00	£2,500.00	£1,500.00	150%
Road Closures (over 5 days)		£2,000.00	£3,125.00	£1,125.00	56%
Street Works Licence S50/S171		N/A	N/A	£0.00	0%
Street Works Licence S50/S171 - up to 3 days	£1,020.00	£1,375.00	£355.00	35%	

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Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase	
		includes VAT, where applicable £	includes VAT, where applicable £	£	%	
Transportation	Street Works Licence S50/S171 - between 4 - 10 days	£1,250.00	£1,690.00	£440.00	35%	
	Street Works Licence S50/S171 - over 10 days	£1,450.00	£1,950.00	£500.00	34%	
Parking	Application Fee - Suspension (yellow line)	£49.50	£49.50	£0.00	0%	
	Suspension - 1 Bay (car space) for 1 Day (yellow line)	£24.75	£24.75	£0.00	0%	
	Suspension - 1 Bay (car space) for 1 Week (yellow line)	£62.00	£62.00	£0.00	0%	
	Bay suspension - Application fee	£49.50	£49.50	£0.00	0%	
	Bay Suspension - 1 bay (car space) per day	£49.50	£49.50	£0.00	0%	
Surface Car Parks	Charteris Road (CP1)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.70	£2.70	£0.00	0%	
	Up to 3 hours	£4.10	£4.10	£0.00	0%	
	Over 3 hours	£8.00	£8.00	£0.00	0%	
	Cranbrook Road (CP4)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.50	£2.50	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.00	£6.00	£0.00	0%	
	Craven Gardens (CP5)					
	Court Way (CP17)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.45	£2.45	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.00	£6.00	£0.00	0%	
	Derby Road (CP6)					
	Sir James Hawkey Hall (CP18)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.50	£2.50	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£5.00	£5.00	£0.00	0%	
	Goodmayes Road (CP11)					
	High Road Seven Kings (CP13)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.50	£2.50	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.75	£6.75	£0.00	0%	
	Station Road (CP19)					
	Wangey Road (CP23)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.45	£2.45	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.75	£6.75	£0.00	0%	
	Eastwood Close (CP7)					
	Eastwood Close - Viaduct (CP8)					
	Primrose Road - Viaduct (CP9)					
	Mulberry Way (CP10)					
	High Road South Woodford (CP14)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.50	£2.50	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.95	£6.95	£0.00	0%	
	Grove Park (CP12)					
	Up to 1 hour	£1.60	£1.60	£0.00	0%	
	Up to 2 hours	£2.50	£2.50	£0.00	0%	
	Up to 3 hours	£3.30	£3.30	£0.00	0%	
	Over 3 hours	£6.95	£6.95	£0.00	0%	
	Ilford High Road (CP15)					
	Up to 1 hour	£1.85	£1.85	£0.00	0%	
	Up to 2 hours	£3.10	£3.10	£0.00	0%	
	Up to 3 hours	£4.50	£4.50	£0.00	0%	
	Over 3 hours	£10.00	£10.00	£0.00	0%	
	Mildmay Road (CP16)					
	Up to 1 hour	£1.85	£1.85	£0.00	0%	
	Up to 2 hours	£3.10	£3.10	£0.00	0%	
	Up to 3 hours	£4.50	£4.50	£0.00	0%	
	Over 3 hours	£10.00	£10.00	£0.00	0%	
	Multi-Storey Car Parks	Ley Street Multi-Storey (CP25)				
		Up to 1 hour	£1.85	Delete	Delete	Delete
Up to 2 hours		£3.10	Delete	Delete	Delete	
Up to 3 hours		£4.50	Delete	Delete	Delete	
	Over 3 hours	£10.00	Delete	Delete	Delete	
On-Street Parking	Barkingside, Chadwell Heath, Gants Hill, Goodmayes, Ilford (Outside Town Centre), Seven Kings, South Woodford, Woodford Green					
	Up to 60 minutes	FREE	FREE	£0.00	0%	
	Up to 1 hour	£1.85	£1.85	£0.00	0%	
	Up to 2 hours	£3.30	£3.30	£0.00	0%	
	Wanstead, Woodford Bridge, Woodford East					
	Up to 60 minutes	FREE	FREE	£0.00	0%	
	Up to 1 hour	£1.85	£1.85	£0.00	0%	
	Up to 2 hours	£3.40	£3.40	£0.00	0%	
	Up to 3 hours	£4.80	£4.80	£0.00	0%	
	Inmans Row (Woodford), Station Road (Barkingside)					
	Up to 60 minutes	FREE	FREE	£0.00	0%	
	Up to 1 hour	£1.85	£1.85	£0.00	0%	
	Up to 2 hours	£3.40	£3.40	£0.00	0%	
	Up to 3 hours	£4.90	£4.90	£0.00	0%	
	Over 3 hours	£6.20	£6.20	£0.00	0%	
	Albert Road (Ilford), Cleveland Road (Ilford), Ilford Lane (Ilford)					
	Up to 1 hour	FREE	FREE	£0.00	0%	
	1 hour	£1.85	£1.85	£0.00	0%	
Up to 1 hour 30 minutes	£2.65	£2.65	£0.00	0%		
Up to 2 hours	£3.40	£3.40	£0.00	0%		

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Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable £	includes VAT, where applicable £	£	%
On-Street Parking	Centre Road (Aldersbrook)				
	Up to 1 hour	FREE	FREE	£0.00	0%
	Up to 2 hours	£1.70	£1.70	£0.00	0%
	Up to 4 hours	£3.20	£3.20	£0.00	0%
	Buckingham Road (Ilford)				
	Up to 1 hour	FREE	FREE	£0.00	0%
	Up to 2 hours	£3.20	£3.20	£0.00	0%
	Up to 3 hours	£4.70	£4.70	£0.00	0%
	Up to 4 hours	£5.90	£5.90	£0.00	0%
	Ilford Town Centre				
	Up to 1 hour	FREE	FREE	£0.00	0%
	1 hour	£3.40	£3.40	£0.00	0%
	Up to 1 hour 30 mins	£4.90	£4.90	£0.00	0%
	Up to 2 hours	£6.55	£6.55	£0.00	0%
- Diesel surcharge - a 30% diesel surcharge will be added to all On-street and Surface car park charges.	+30%	+30%	£0.00	0%	
Season Tickets	Season Ticket - Cat 1 - Charteris Road, Woodford Green				
	1 month	£115.00	£115.00	£0.00	0%
	3 month	£330.00	£330.00	£0.00	0%
	6 months	£625.00	£625.00	£0.00	0%
	12 month	£1,150.00	£1,150.00	£0.00	0%
	Season Ticket - Cat 3 - Cranbrook Road (Gants Hill), Goodmayes Road, High Road (Seven Kings), Court Way (Barkingside)				
	1 month	£88.00	£88.00	£0.00	0%
	3 month	£240.00	£240.00	£0.00	0%
	6 months	£460.00	£460.00	£0.00	0%
	12 month	£915.00	£915.00	£0.00	0%
	Season Ticket - Cat 2 - Craven Gardens (Barkingside), Eastwood Close (Sth Woodford), Primrose Road (Sth Woodford), Mulberry Way (Sth Woodford), Health Centre Car Park (Sth Woodford), Hawkey Hall (Woodford Green), Station Road (Chadwell Heath), Wangey Road (Chadwell Heath), Lower Hawkey Hall (Woodford Green)				
	1 month	£99.00	£99.00	£0.00	0%
	3 month	£265.00	£265.00	£0.00	0%
	6 months	£515.00	£515.00	£0.00	0%
	12 month	£955.00	£955.00	£0.00	0%
	Season Ticket - Ley Street Multi-Storey				
	1 month	£72.00	Delete	Delete	Delete
	3 months	£196.00	Delete	Delete	Delete
	6 months	£392.00	Delete	Delete	Delete
	12 months	£778.00	Delete	Delete	Delete
	Season Ticket - Cat 4 - Derby Road, South Woodford				
	1 month	£75.00	£75.00	£0.00	0%
3 month	£215.00	£215.00	£0.00	0%	
6 months	£400.00	£400.00	£0.00	0%	
12 month	£730.00	£730.00	£0.00	0%	
Permits	1st Resident Permit	£22.50	£22.50	£0.00	0%
	2nd Resident Permit				
	- 6 months	£61.75	£61.75	£0.00	0%
	- 12 months	£123.50	£123.50	£0.00	0%
	3rd & Subsequent Permit				
	- 6 months	£111.50	£111.50	£0.00	0%
	- 12 months	£223.00	£223.00	£0.00	0%
	Business Permit				
	- 6 months	£260.00	£260.00	£0.00	0%
	- 12 months	£520.00	£520.00	£0.00	0%
	Essential User Permit - 12 months	£396.00	£396.00	£0.00	0%
	School Drop off Permit - 12 months	£61.93	£61.93	£0.00	0%
	Visitors Permit (book of 10)	£12.00	£12.00	£0.00	0%
	Resident Permit Off Line Application Administration Fee	£24.75	£24.75	£0.00	0%
	Visitor Permit (Paper Permits)	£12.35	£12.35	£0.00	0%
	Teacher Permits	£241.50 per year or £86.70 per term	£241.50 per year or £86.70 per term	£0.00	0%
	- 4 months	£86.70	£86.70	£0.00	0%
- 12 months	£241.50	£241.50	£0.00	0%	
Highways, Parking & Transportation					
Housing - HRA	Leaseholder sellers pack	£215.72	£215.72	£0.00	0%
	Leaseholder re-mortgage pack	£215.72	£215.72	£0.00	0%
	Leaseholder re-mortgage pack (Additional information)	£82.78	£82.78	£0.00	0%
	Leaseholder Copy of lease fee	£19.81	£19.81	£0.00	0%
	Leaseholder Major works home ownership management fee (fixed)	£121.89	£121.89	£0.00	0%
	Leaseholder Major works asset management fee	8% of invoiced amount	8% of invoiced amount	£0.00	0%
	Replacement key fob	£15.87	£15.87	£0.00	0%
	Replacement Acer keys	£20.70	£20.70	£0.00	0%
	Rate for regular bookers Orchard Hall (per hour)	£15.80	£15.80	£0.00	0%
	Copy of insurance document fee	£18.82	£18.82	£0.00	0%
	Consent to carry out alterations/major works	£98.36	£98.36	£0.00	0%
	Licence for alterations	£184.44	£184.44	£0.00	0%
	Deed of variation (leaseholder alterations)	£596.78 plus the cost of any application to the First Tier Tribunal and associated legal fees	£596.78 plus the cost of any application to the First Tier Tribunal and associated legal fees	£0.00	0%
	Floor plan fees	£17.75	£17.75	£0.00	0%
	Weekly charge for storing items removed from communal areas	£5.63	£5.63	£0.00	0%
	Gardening services	Minimum charge £47.74	Minimum charge £47.74	£0.00	0%
	Provision of caretaking services for East Homes on Tiptree Estate	£1,215.31	£1,215.31	£0.00	0%

Communities - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable	includes VAT, where applicable	£	%
		£	£	£	%
Housing - HRA	Removal and disposal of bulk rubbish	Minimum charge £37.43	Minimum charge £37.43	£0.00	0%
	Charge for removing items left in the communal areas	£43.17	£43.17	£0.00	0%
	Charge for returning items removed from communal areas	£43.17	£43.17	£0.00	0%
	Clearance of rubbish left in void properties	£286.45	£286.45	£0.00	0%
	Garage force entry and lock change	£112.60	£112.60	£0.00	0%
Housing - HRA					
COMMUNITIES					

* Additional charges may apply

People - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase	
		includes VAT, where applicable £	includes VAT, where applicable £	£	%	
Adult Social Care	Residential Home Charges	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	N/A	0%	
	Nursing Home Charges	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	N/A	0%	
	Supported Living	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	The level of charge is dependent upon the financial assessment undertaken of the service user. The increase in charges to service users is linked to agreed inflationary fee uplifts to providers.	N/A	0%	
	Domiciliary Care (including home care and supported living but excluding extra care sheltered accommodation)	£20.93 proposed hourly rate for domiciliary care (from 1st April 2023) and with a maximum charge of £711.00 per week. The amount paid by a service user will depend on the outcome of their financial assessment.	£20.93 proposed hourly rate for domiciliary care (from 1st April 2023) and with a maximum charge of £711.00 per week. The amount paid by a service user will depend on the outcome of their financial assessment.	£0.00	0%	
	Extra Care - Sheltered Extra Care Units	£22.13 per hour and with a maximum charge of £711.00 per week. The amount paid by a service user will depend on the outcome of their financial assessment.	£22.13 per hour and with a maximum charge of £711.00 per week. The amount paid by a service user will depend on the outcome of their financial assessment.	£0.00	£0.00	
	Direct Payments	Maximum charge is the actual cost of provision up to a maximum of £711.00 per week. The amount paid by a service user will depend on the outcome of the financial assessment.	Maximum charge is the actual cost of provision up to a maximum of £711.00 per week. The amount paid by a service user will depend on the outcome of the financial assessment.	£0.00	£0.00	
	Day Opportunities - Where the service is provided as part of the assessed need by LBR ASC					
	- Dementia and High Dependency unit	£88.88 per day	£88.88 per day	£0.00	0%	
	- Older People	£39.37 per day	£39.37 per day	£0.00	0%	
	- Physical Disabilities	£60.76 per day	£60.76 per day	£0.00	0%	
	- Learning Disability	£65.18 per day	£65.18 per day	£0.00	0%	
	Day Opportunities - Where not part of the assessed need by LBR ASC	To be negotiated case by case with the charge set reflecting the level of support required by the service user.	To be negotiated case by case with the charge set reflecting the level of support required by the service user.	£0.00	0%	
	Council provided transport	Maximum charge is the actual cost of provision up to a maximum of £663.00 per week. The amount paid by a service user will depend on the outcome of the financial assessment.	Maximum charge is the actual cost of provision up to a maximum of £663.00 per week. The amount paid by a service user will depend on the outcome of the financial assessment.	£0.00	0%	
	Meals at Lunch Clubs and Day Opportunity Centres	£4.50 per meal	£4.50 per meal	£0.00	0%	
	Appointeeships					
	Appointeeship - assets below £16,000	£5.46 per week £285 per annum	£5.46 per week £285 per annum	£0.00	0%	
	Appointeeship - assets above £16,000	£5.46 per week £285 per annum	£5.46 per week £285 per annum	£0.00	0%	
	Deputyship (Non-Statutory)					
	- Administration fee (on death) if there is a property	£0.00	£0.00	£0.00	0%	
	- Administration fee (on death) if there is no property	£0.00	£0.00	£0.00	0%	
	- Administration fee when the Council applies for probate and manages the estate	£0.00	£0.00	£0.00	0%	
	Deferred Payments					
Deferred Payment - Set Up Charge	£932.69 one-off	£932.69 one-off	£0.00	0%		
Deferred Payment - Annual Charge	£177.46 per year	£177.46 per year	£0.00	0%		
Deferred Payment - Redemption Fee	£175.28 one-off	£175.28 one-off	£0.00	0%		
Contribution towards administration costs for people receiving non-residential care with assets above the upper capital limit	£166.52 per annum	£166.52 per annum	£0.00	0%		
Protection of Property						
- Property search (including visiting charge)	£0.00	£0.00	£0.00	0%		
- Storage of property	Actual cost of storage	Actual cost of storage	£0.00	0%		
- Additional property visits	One-off £18 per hour charge	One-off £18 per hour charge	£0.00	0%		
- Boarding of pets	Actual cost of boarding	Actual cost of boarding	£0.00	0%		
- Referrals to Government Legal Department	£0.00	£0.00	£0.00	0%		
Individual Lifelines						
- Self Fund Standard	£5.06 per week	£5.06 per week	£0.00	0%		
- Self Funding + 50p	£5.63 per week	£5.63 per week	£0.00	0%		
- Self Funding + £1	£6.20 per week	£6.20 per week	£0.00	0%		
- Self Fund Monitoring only	£2.33 per week	£2.33 per week	£0.00	0%		
- Invoice for Key safe	115.87 per week	115.87 per week	£0.00	0%		
- Invoice for Pendant	£91.18 one-off	£91.18 one-off	£0.00	0%		
- Invoice for equipment	£170.25 one-off	£170.25 one-off	£0.00	0%		
- Additional for Key safe	£1.18 per week	£1.18 per week	£0.00	0%		

People - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24 includes VAT, where applicable £	Current Charge 2023/24 includes VAT, where applicable £	Increase £	Increase %
Adult Social Care					
	There are no chargeable fees and charges within this department.				
Public Health					
	There are no chargeable fees and charges within this department.				
Children & Families					
Education & Inclusion	SEND Post-16 Travel Assistance - Eligible YP charge of £300 per year towards cost of transport. Where an individual can evidence low income, then the charge is waived.	£300.00	£300.00	£0.00	0%
Standards, Achievement & Inclusion					

Regeneration & Culture - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable	includes VAT, where applicable	£	%
		£	£		
Building Control	Street Naming - new addressable residential/non-residential units within a building (ie. flats/offices)	N/A	N/A	N/A	N/A
	Street Naming - Flats/Offices 1-10	£115.00 each	£127.00	£12.00	10%
	Street Naming - Flats/Offices 11-49	£50.00 each	£55.00	£5.00	10%
	Street Naming - Flats/Offices 50+	£25.00 each	£28.00	£3.00	12%
	Street Naming - one new house	£160.00	£176.00	£16.00	10%
	Street Naming - new houses 2-49	£105.00 each	£116.00	£11.00	10%
	Street Naming - new houses 50-100	£75.00 each	£83.00	£8.00	11%
	Street Naming - new houses 100+	£25.00 each	£28.00	£3.00	12%
	Street Naming - new house name	£115.00	£127.00	£12.00	10%
	Street Naming - new building name	£335.00	£369.00	£34.00	10%
	Street Naming - new road	£585.00	£644.00	£59.00	10%
	Street Naming - new residential unit	N/A	N/A	£0.00	0%
	Street Naming - providing written confirmation of current/historical addressing information (each address)	£30.00	£33.00	£3.00	10%
	Discretionary consultation charge in the unlikely event of the necessity of renaming and/or re-numbering an existing road/property(ies)	Dependent on scale of consultation	Dependent on scale of consultation	£0.00	0%
	Schedule 1 - New Dwellings. 1 New Dwelling - Full Plans/Building Notice Charge	£1,079.93	£1,188.00	£108.07	10%
	Schedule 1 - New Dwellings. 1 New Dwelling - Regularisation Charge	£1,170.13	£1,288.00	£117.87	10%
	Schedule 1 - New Dwellings 2 New Dwellings - Full Plans/Building Notice Charge	£1,334.03	£1,467.00	£132.97	10%
	Schedule 1 - New Dwellings. 2 New Dwellings - Regularisation Charge	£1,445.83	£1,590.00	£144.17	10%
	Schedule 1 - New Dwellings 3 New Dwellings - Full Plans/Building Notice Charge	£1,588.13	£1,747.00	£158.87	10%
	Schedule 1 - New Dwellings. 3 New Dwellings - Regularisation Charge	£1,720.26	£1,892.00	£171.74	10%
	Schedule 1 - New Dwellings 4 New Dwellings - Full Plans/Building Notice Charge	£1,842.23	£2,026.00	£183.77	10%
	Schedule 1 - New Dwellings. 4 New Dwellings - Regularisation Charge	£1,970.97	£2,168.00	£197.03	10%
	Schedule 1 - New Dwellings 5 New Dwellings - Full Plans/Building Notice Charge	£2,096.33	£2,306.00	£209.67	10%
	Schedule 1 - New Dwellings. 5 New Dwellings - Regularisation Charge	£2,271.65	£2,499.00	£227.35	10%
	Schedule 1 - New Dwellings 6 or more New Dwellings - Full Plans/Building Notice Charge	Contact Building Control for a tailored quote	Contact Building Control for a tailored quote	£0.00	0%
	Schedule 1 - New Dwellings. 6 or more New Dwellings - Regularisation Charge	Contact Building Control for a tailored quote	Contact Building Control for a tailored quote	£0.00	0%
	Schedule 2 - Domestic/Non-Domestic Extensions Category 1 Detached Garage/store up to 60m2 (un-insulated) - Full Plans/Building Notice Charge	£477.40	£525.00	£47.60	10%
	Schedule 2 - Domestic/Non-Domestic Extensions Category 1 Detached Garage/store up to 60m2 (un-insulated) - Full Plans/Building Notice Charge (discounted rates)	£358.16	£394.00	£35.84	10%
	Schedule 2 - Domestic/Non-Domestic Extensions Category 1 Detached Garage/store up to 60m2 (un-insulated) - Regularisation Charge	£517.88	£570.00	£52.12	10%
	Schedule 2 - Domestic/Non-Domestic Extensions Category 1 Detached Garage/store up to 60m2 (un-insulated) - Regularisation Charge (discounted rate)	£387.20	£426.00	£38.80	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 2 Extensions floor area up to 20m2 - Full Plans/Building Notice Charge	£756.25	£832.00	£75.75	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 2 Extensions floor area up to 20m2 - Full Plans/Building Notice Charge (discounted rate)	£566.28	£623.00	£56.72	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 2 Extensions floor area up to 20m2 - Regularisation charge	£819.17	£901.00	£81.83	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 2 Extensions floor area up to 20m2 - Regularisation charge (discounted rate)	£613.47	£675.00	£61.53	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 3 Extensions and insulated outbuildings with a floor area between 20m2 and 60m2 - Full Plans/Building Notice charge	£961.25	£1,057.00	£95.75	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 3 Extensions and insulated outbuildings with a floor area between 20m2 and 60m2 - Full Plans/Building Notice charge (discounted rate)	£721.05	£793.00	£71.95	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 3 Extensions and insulated outbuildings with a floor area between 20m2 and 60m2 - Regularisation Charge	£1,041.81	£1,146.00	£104.19	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 3 Extensions and insulated outbuildings with a floor area between 20m2 and 60m2 - Regularisation Charge (discounted rate)	£780.45	£859.00	£78.55	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 4 Extensions and insulated outbuildings with a floor area between 60m2 and 100m2 - Full Plans/Building Notice charge	£1,179.75	£1,298.00	£118.25	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 4 Extensions and insulated outbuildings with a floor area between 60m2 and 100m2 - Full Plans/Building Notice charge (discounted rate)	£884.51	£973.00	£88.49	10%

Regeneration & Culture - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable	includes VAT, where applicable	£	%
		£	£	£	%
Building Control	Schedule 2 - Domestic/Non Domestic Extensions Category 4 Extensions and insulated outbuildings with a floor area between 60m2 and 100m2 - Regularisation Charge	£1,277.76	£1,406.00	£128.24	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 4 Extensions and insulated outbuildings with a floor area between 60m2 and 100m2 - Regularisation Charge (discounted rate)	£958.32	£1,054.00	£95.68	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 5 Basement up to 60m2 - Full Plans/Building Notice charge	£1,312.85	£1,444.00	£131.15	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 5 Basement up to 60m2 - Regularisation charge	£1,421.75	£1,564.00	£142.25	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 6 Loft conversion with floor area up to 60m2 - Full Plans/Building Notice Charge	£923.23	£1,016.00	£92.77	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 6 Loft conversion with floor area up to 60m2 - Full Plans/Building Notice Charge (discounted rate)	£692.12	£961.00	£268.88	39%
	Schedule 2 - Domestic/Non Domestic Extensions Category 6 Loft conversion with floor area up to 60m2 - Regularisation Charge	£1,000.67	£1,100.00	£99.33	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 6 Loft conversion with floor area up to 60m2 - Regularisation Charge (discounted rate)	£748.99	£824.00	£75.01	10%
	A 25% discount will be given against the lower charge if the above Schedule 2 work categories 1-6 listed above are carried out in conjunction with each other	£0.00	£0.00	£0.00	0%
	Schedule 2 - Domestic/Non Domestic Extensions Category 7 Electrical wiring up to 12 circuits - Building Notice Charge	£275.00	£303.00	£28.00	10%
	Schedule 2 - Domestic/Non Domestic Extensions Category 7 Electrical wiring up to 12 circuits - Regularisation Charge	£298.10	£328.00	£29.90	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 1 Total estimated costs £0-£1,000; Or a single element of simple work: Removal of Chimney Breast(s); Formation of a Through Lounge; Renovation of existing thermal elements - Roofs, Walls, Floors, Double Glazing, Formation of Shower/WC - Full Plan Application/Building Notice Charge	£272.25	£300.00	£27.75	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 1 Total estimated costs £0-£1,000; Or a single element of simple work: Removal of Chimney Breast(s); Formation of a Through Lounge; Renovation of existing thermal elements - Roofs, Walls, Floors, Double Glazing, Formation of Shower/WC - Regularisation Charge	£295.24	£325.00	£29.76	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 2 Total estimated costs £1,001-£5,000; Or a combination of two simple elements as listed in category 1 above - Full Plan Application/Building Notice Charge	£393.25	£433.00	£39.75	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 2 Total estimated costs £1,001-£5,000; Or a combination of two simple elements as listed in category 1 above - Regularisation Charge	£425.92	£469.00	£43.08	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 3 Total estimated costs £5,001-£10,000; Or a combination of three simple elements as listed in category 1 above; Or the conversion of a garage into a habitable room - Full Plan Application/Building Notice Charge	£514.25	£566.00	£51.75	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 3 Total estimated costs £5,001-£10,000; Or a combination of three simple elements as listed in category 1 above; Or the conversion of a garage into a habitable room - Regularisation Charge	£556.60	£612.00	£55.40	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 4 Total estimated costs £10,001-£15,000 - Full Plan Application/Building Notice Charge	£574.75	£632.00	£57.25	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 4 Total estimated costs £10,001-£15,000 - Regularisation Charge	£623.15	£685.00	£61.85	10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 5 Total estimated costs £15,001-£20,000 - Full Plan Application/Building Notice Charge	£635.25	£699.00	£63.75	10%
Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 5 Total estimated costs £15,001-£20,000 - Regularisation Charge	£688.49	£757.00	£68.51	10%	

Regeneration & Culture - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable £	includes VAT, where applicable £	£	%
Building Control	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 6 Total estimated costs £20,001-£100,000 - Full Plan Application/Building Notice Charge	£635.25 plus add £15.73 for each £1,000 over £20,000 up to £100,000	£700 plus add £17.43 for each £1,000 over £20,000 up to £100,000	£64.75 / £1.70	10% / 10%
	Schedule 3 - Alterations to a Single Dwelling and other Works not specified. Category 6 Total estimated costs £20,001-£100,000 - Regularisation Charge	£688.49 plus add £16.94 for each £1,000 over £20,000 up to £100,000	£758 plus add £18.63 for each £1,000 over £20,000 up to £100,000	£69.51 / £1.69	10% / 10%
	Fast track examination of structural calculations by prior arrangement - 48 hours	£330.00	£363.00	£33.00	10%
	Other Building Control Charges - Section 80 Notification of Demolition - Issue of Demolition notice and up to 2 site visits	£300.00	£330.00	£30.00	10%
	Single copy of a document - 10 days	£66.00	£86.00	£20.00	30%
	Single copy of a document - 24 hours	£132.00	£172.00	£40.00	30%
	Written response - 10 days	£99.00	£119.00	£20.00	20%
	NEW - Administration charge relating to document retrieval (per hour)		£80.00	NEW	NEW
	Written response - 24 hours	£198.00	£258.00	£60.00	30%
	Planning	PRC Certificate	£300.00	£390.00	£90.00
Single copy of a document inc s106		£60.00	£78.00	£18.00	30%
Fast track service (copy document 24 hours)		£120.00	£156.00	£36.00	30%
Technical advice		£90.75 for first hour (additional £66 for each hour thereafter)	£90.75 for first hour (additional £66 for each hour thereafter)	£0.00	0%
Administration charge relating to invalid Major applications		£200.00	£220.00	£20.00	10%
Administration charge relating to invalid Minor applications (commercial and change of use applications, and new residential unit applications)		£120.00	£132.00	£12.00	10%
Administration charge relating to all other application types (including Householders)		£60.00	£66.00	£6.00	10%
High Hedge Fee		£1,000.00	£1,000.00	£0.00	0%
Paper Application processing charge		£100.00 per paper application	£100.00 per paper application	£0.00	0%
Householder applications fast track decision charge		£165.00 per householder application	£230.00 per householder application	£65.00	39%
Prior approval householder application fee		£96.00	STATUTORY FEE	£0.00	0%
Prior approval householder fast track decision charge		£82.50 per prior approval householder application	£115.50	£33.00	40%
Lawful development certificate fast track decision charge		£82.50 per lawful development certificate application	£115.50	£33.00	40%
Duty planner standard service - 20 minute meeting with bullet point advice (designed for small/PD developments)		£114.00	£143.00	£29.00	25%
Duty planner advanced service - (no meeting) written advice statement within 10 working days (designed for con area/significant developments)		£210.00	£263.00	£53.00	25%
Duty planner advanced service - (with meeting) written advice statement within 10 working days (designed for con area/significant developments)		£324.00	£405.00	£81.00	25%
Single new residential unit (no meeting)		£450.00	£563.00	£113.00	25%
Single new residential unit (with meeting)		£750.00	£938.00	£188.00	25%
Minor commercial development (no meeting)		£300.00	£375.00	£75.00	25%
Minor commercial development (with meeting)		£450.00	£563.00	£113.00	25%
Small development (no meeting)		£1,200.00	£1,500.00	£300.00	25%
Small development (with meeting)		£1,500.00	£1,875.00	£375.00	25%
Medium development (no meeting)		£1,800.00	£2,250.00	£450.00	25%
Medium development (with meeting)		£2,220.00	£2,775.00	£555.00	25%
Small-scale major development (includes meeting)		£3,600.00	£4,860.00	£1,260.00	35%
Medium-scale major development (includes meeting)		£5,400.00	£7,290.00	£1,890.00	35%
Large-scale major development (includes meeting)		£7,200.00	£9,720.00	£2,520.00	35%
Strategic development (includes meeting)		Custom fee according to scale of development	Custom fee according to scale of development	£0.00	0%
Feasibility/in principle (includes meeting)		£12,000.00	£12,000.00	£0.00	0%
S96a non-material amendment (no meeting)		£300.00	£375.00	£75.00	25%
S73 variation/removal of condition (no meeting)		Half of equivalent pre-application fee for original development (capped at minimum of £300.00)	Half of equivalent pre-application fee for original development (capped at minimum of £300.00)	£0.00	0%
Pre-app for discharge of conditions by application type: Householder		£210.00 flat rate (no meeting)	£262.50.00 flat rate (no meeting)	£52.50	25%
Pre-app for discharge of conditions by application type: Householder		£324.00 flat rate (with meeting)	£405.00 flat rate (with meeting)	£81.00	25%
Pre-app for discharge of conditions by application type: Minor		£300.00 per condition (capped at total cost of pre-application fee for original development) - without meeting	£375.00 per condition (capped at total cost of pre-application fee for original development)- without meeting	£75.00	25%
Pre-app for discharge of conditions by application type: Minor		£300.00 per condition (capped at total cost of pre-application fee for original development) + pre-application meeting fee for original development for meeting	£390.00 per condition (capped at total cost of pre-application fee for original development) + pre-application meeting fee for original development for meeting	£90.00	30%
Pre-app for discharge of conditions by application type: Major		£840.00 per condition (capped at total cost of pre-application fee for original development) - with meeting	£1134.00 per condition (capped at total cost of pre-application fee for original development)- with meeting	£294.00	35%
Telecommunications (single mast and associated equipment). In the unlikely event of works in excess of what has been listed here, we reserve the right to charge additional fees, quotes to be provided		£300.00 (no meeting)	£375.00 (no meeting)	£75.00	25%
Listed building (householder level works)		£350.00 (+ £125.00 for meeting)	£437.50 (+ £156.25 for meeting)	£87.50 / £31.25	25% / 25%

Regeneration & Culture - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24	Current Charge 2023/24	Increase	Increase
		includes VAT, where applicable	includes VAT, where applicable	£	%
		£	£		
Estates & Asset Management	Disposal of land/property	Min £660.00 1.50% of sale price	Min £660.00 1.50% of sale price	£0.00	0%
	Acquisition of land/property	Min £660.00 1.50% of sale price	Min £660.00 1.50% of sale price	£0.00	0%
	Licence request - occupation of land/property	£330.00 Simple - via letter min £660.00 other	£330.00 Simple - via letter min £660.00 other	£0.00	0%
	Grant of Easement Covenant (commercial)	min £660.00	min £660.00	£0.00	0%
	Variation/waiver of easement or covenant	min £660.00	min £660.00	£0.00	0%
	Sale of Reservation Strips:	£660.00 fixed prices sales Disposal Price Scale: 7'-10' depth - £907.50 10'-15' depth - £1,210.00 15'-20' depth - £1,512.50	£660.00 fixed prices sales Disposal Price Scale: 7'-10' depth - £907.50 10'-15' depth - £1,210.00 15'-20' depth - £1,512.50	£0.00	0%
	Sale of Reservation Strips:	min £750.00 valuation required > 20' depth - valuation required Valuation required if land is not landlocked, has alternative access or other development potential	min £750.00 valuation required > 20' depth - valuation required Valuation required if land is not landlocked, has alternative access or other development potential	£0.00	0%
	Grant of new lease - non standard	min £750.00	min £750.00	£0.00	0%
	Grant of new lease - standard	min £750.00	min £750.00	£0.00	0%
	Surrender of lease	min £600.00	min £600.00	£0.00	0%
	Licence - alternative/assignment/use change/sublet	min £650.00	min £650.00	£0.00	0%
	Licence - to sublet incl approval of lease	min £650.00	min £650.00	£0.00	0%
	Lease extension (flat)	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	£0.00	0%
	Lease extension (house)	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	£0.00	0%
	Enfranchisement (house)	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	£0.00	0%
	Enfranchisement (flats)	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	Fee in two parts: A Surveyor fee of £660.00 (Exempt from VAT) and an external Valuation fee of £360.00	£0.00	0%
	Places for People properties - disposal	£650.00	£650.00	£0.00	0%
Valuation requests	min £650.00	min £650.00	£0.00	0%	
Planning & Regeneration					
REGENERATION & CULTURE					

Resources - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24 includes VAT, where applicable	Current Charge 2023/24 includes VAT, where applicable	Increase	Increase
		£	£	£	%
Registration & Celebratory Service	Registration & Celebratory Services - Private Citizenship Ceremony	£130.00 individual weekday, £160.00 individual Saturday	£130.00 individual weekday, £160.00 individual Saturday	£0.00	0%
	Registration & Celebratory Services - Virtual Citizenship Ceremony	£70.00 per candidate	£70.00 per candidate	£0.00	0%
	Registration & Celebratory Services - priority certificates (Standard service £11)	£35.00 for 24 hour service - statutory charge	£35.00 for 24 hour service - statutory charge	£0.00	0%
	Registration & Celebratory Service - Own Approved Premises (From October 2017): Library Suite	Mon-Thurs £240.00, Friday £300.00, Saturday £410.00	Mon-Thurs £240.00, Friday £300.00, Saturday £410.00	£0.00 £0.00 £0.00	0% 0% 0%
	Registration & Celebratory Service - Own Approved Premises (From October 2017): Council Chamber	N/A	N/A	N/A	N/A
	Registration & Celebratory Services - Transfer of Ceremony Date Fee	£50.00	£50.00	£0.00	0%
	Registration & Celebratory Services - Attendance at Approved Premise	Mon-Fri £574.00, Sat £612.00, Sun/Bank Holiday £680.00	Mon-Fri £574.00, Sat £612.00, Sun/Bank Holiday £680.00	£0.00 £0.00 £0.00	0% 0% 0%
	Registrar's Service - Licensing of Approved Premises	£2,050.00 for 5 year licence	£2,050.00 for 5 year licence	£0.00	0%
	Registration & Celebratory Services - Notice of marriage booking fee for urgent notice / Saturday notice	£30.00 per person in addition to the standard charge	£30.00 per person in addition to the standard charge	£0.00	0%
	Birth, Death, Marriage or Civil Partnership Certificates - Superintendent Registrar	£11.00 - statutory fee with effect from 16th February 2019	£11.00 - statutory fee with effect from 16th February 2019	£0.00	0%
	Birth, Death, Marriage or Civil Partnership Certificates - at the time of registration	£11.00 - statutory fee with effect from 16th February 2019	£11.00 - statutory fee with effect from 16th February 2019	£0.00	0%
	Birth, Death, Marriage or Civil Partnership Certificates - after the time of registration	£11.00 - statutory fee with effect from 16th February 2019	£11.00 - statutory fee with effect from 16th February 2019	£0.00	0%
	Birth, Death, Marriage or Civil Partnership Certificates - Civil Partnership - full extract at time of registration	£11.00 - statutory fee with effect from 16th February 2019	£11.00 - statutory fee with effect from 16th February 2019	£0.00	0%
	Birth, Death, Marriage or Civil Partnership Certificates - Civil Partnership - full extract at any other time	£11.00 - statutory fee with effect from 16th February 2019	£11.00 - statutory fee with effect from 16th February 2019	£0.00	0%
	Fees for Marriage - entry of each notice of marriage for persons subject to HO referral and investigation scheme	Statutory charge £47.00, General Register Office	Statutory charge £47.00, General Register Office	£0.00	0%
	Fees for Marriage - entry of each notice of marriage for all other persons	Statutory charge £35.00, General Register Office	Statutory charge £35.00, General Register Office	£0.00	0%
	Fees for Marriage - consideration by Superintendent Registrar of a divorce obtained outside of the British Isles	Statutory charge £50.00, General Register Office	Statutory charge £50.00, General Register Office	£0.00	0%
	Fees for Marriage - consideration by the Registrar General of a divorce obtained outside of the British Isles	Statutory charge £75.00, General Register Office	Statutory charge £75.00, General Register Office	£0.00	0%
	Fees for Marriage - at the register office	Statutory charge £46.00, General Register Office	Statutory charge £46.00, General Register Office	£0.00	0%
	Fees for Marriage - at a registered building	Statutory charge £86.00, General Register Office	Statutory charge £86.00, General Register Office	£0.00	0%
	Fees for Civil Partnership - entry of each notice subject to the HO Referral and Investigation Scheme	Statutory charge £47.00, General Register Office	Statutory charge £47.00, General Register Office	£0.00	0%
	Fees for Civil Partnership - entry of each notice of civil partnerships for all other persons	Statutory charge £35.00, General Register Office	Statutory charge £35.00, General Register Office	£0.00	0%
	Fees for Civil Partnership - consideration by the registration authority of a civil partnership dissolution obtained outside of the British Isles	Statutory charge £50.00, General Register Office	Statutory charge £50.00, General Register Office	£0.00	0%
	Fees for Civil Partnership - consideration by the registrar general of a civil partnership dissolution obtained outside of the British Isles	Statutory charge £75.00, General Register Office	Statutory charge £75.00, General Register Office	£0.00	0%
	Attendance at the civil partnership registration at the register office	Statutory charge £46.00, General Register Office	Statutory charge £46.00, General Register Office	£0.00	0%
	Fees for the conversion of a Civil Partnership into Marriage at the register office	Statutory charge £45.00, General Register Office	Statutory charge £45.00, General Register Office	£0.00	0%
	Fees for the conversion of a Civil Partnership into Marriage - two stage procedure on other premises - completing the declaration	Statutory charge £27.00, General Register Office	Statutory charge £27.00, General Register Office	£0.00	0%
	Fees for the conversion of a Civil Partnership into Marriage - two stage procedure on other premises - signing the declaration in a religious building registered for the marriage of same sex couples	Statutory charge £27.00 for checking documents and £91.00 for attendance at Religious Building, General Register Office	Statutory charge £27.00 for checking documents and £91.00 for attendance at Religious Building, General Register Office	£0.00	0%
	Fees for Changes to Initial Registration - change of forename added within 12 months of birth registration	Statutory charge £40.00, General Register Office	Statutory charge £40.00, General Register Office	£0.00	0%
	Fees for Changes to Initial Registration - consideration by Registrar/Superintendent Registrar of a correction	Statutory charge £75.00, General Register Office	Statutory charge £75.00, General Register Office	£0.00	0%
Fees for Changes to Initial Registration - consideration by Registrar General of a correction	Statutory charge £90.00, General Register Office	Statutory charge £90.00, General Register Office	£0.00	0%	
Fees for Searches in Indexes - General Search	Statutory charge £18.00, General Register Office	Statutory charge £18.00, General Register Office	£0.00	0%	

Revenue, Benefits & Customer Services

RESOURCES

Strategy - Fees and Charges 2023/24

Department	Service Provided	Previous Charge 2023/24 includes VAT, where applicable £	Current Charge 2023/24 includes VAT, where applicable £	Increase £	Increase %
Local Land Charges	Full Search which includes LLC1 and CON29R enquiries	£196.00	£196.00	£0.00	0%
	Commercial Full Search	£313.50	£313.50	£0.00	0%
	LLC1 only Search (statutory charge)	£65.00	£65.00	£0.00	0%
	CON29R Part 1 (Residential)	£131.00	£131.00	£0.00	0%
	CON29R Part 1 (Commercial)	£248.50	£248.50	£0.00	0%
	CON29O Optional Enquiries	£46.20	£46.20	£0.00	0%
	Additional Enquiries	£66.00	£66.00	£0.00	0%
	Additional Parcel of Land	£66.00	£66.00	£0.00	0%
	Additional Parcel of Land on an LLC1 only Search	£40.70	£40.70	£0.00	0%
	Common Land & Village Green Search	£46.20	£46.20	£0.00	0%
	Copies of documents	£22.00	£22.00	£0.00	0%
	Personal Search	£0.00	£0.00	£0.00	0%
	Expedited Search	£55.00	£55.00	£0.00	0%
	Advisory	Deed of Release of Easement or Covenant - Residential	£850.00	£950.00	£100.00
Deed of Release of Easement or Covenant - Commercial		£850.00	£950.00	£100.00	12%
Sale of stripe of land - Residential		£1,500.00	£2500 or 1-3% of value	£1,000.00	67%
Sale, Purchase of property - residential		£1,500.00	£2500 or 1-3% of value	£1,000.00	67%
Second Mortgage Questionnaire		£132.00	£132.00	£0.00	0%
Second Mortgage Consent to Charge		£150.00	£150.00	£0.00	0%
Transfer of Equity		£385.00	£385.00	£0.00	0%
Copy of Lease		£40.00	£40.00	£0.00	0%
Deed of Surrender of Lease		£850.00	£1,200.00	£350.00	41%
Deed of Variation of Residential & Commercial Leases		£850.00	£1,200.00	£350.00	41%
Lease extension (new lease)		£1,000.00	£1,000.00	£0.00	0%
Letter of consent for postponement of the Council's discount charge for RTB property		£250.00	£250.00	£0.00	0%
Licence for Alternations or to Assign or Change of User, Underlet or Sub-Underlet		£950.00	£1,000.00	£50.00	5%
Mortgage redemption		£200.00	£200.00	£0.00	0%
Notice of Assignment or Charge of a Lease or other Notice		£88.00	£88.00	£0.00	0%
Agreement under Section 106 of the T&CP Act 1990		From £1,650	£2,500.00	£850.00	52%
Agreement under S38 and S278 of the Highways Act 1980		£1,250.00	£1,250.00	£0.00	0%
Deed of Variation		£500.00	£500.00	£0.00	0%
Easement, Wayleave, Licence (as in Right of Way)		£850.00	£850.00	£0.00	0%
Simple Licence of LBR land		£750.00	£750.00	£0.00	0%
Crane Licence of LBR land		£1,200.00	£1,200.00	£0.00	0%
Simple Overhand Licence under s177 Highways Act 1980		£750.00	£750.00	£0.00	0%
Photocopying Charges per sheet		£1.32	£1.32	£0.00	0%
Sale of Official Receiver properties		based on time recording	based on time recording	£0.00	0%
Charge-out rate (per hour):					
- Chief Legal Officer		N/A	£140.00	NEW	NEW
- Principal or Senior Lawyer		N/A	£120.00	NEW	NEW
- Lawyer		N/A	£100.00	NEW	NEW
- Legal Assistant (qualified FILEX)		N/A	£100.00	NEW	NEW
- Legal Assistant (unqualified legal executive)		N/A	£80.00	NEW	NEW
- Trainee Solicitor		N/A	£80.00	NEW	NEW
- Paralegal		N/A	£40.00	NEW	NEW
Note - The charges stated are minimum charges. Where costs based on time recording exceed the minimum charges, fees will be based on the hourly rate of the fee earner at the rates stated above					
Advisory	New Commercial Lease	N/A	£1,500.00	NEW	NEW
	Areement for Lease	N/A	£2,500 to £5000	NEW	NEW
	New Commercial Leases – Charities, Not for Profit and for nursery groups	N/A	£950.00	NEW	NEW
	Rent Deposit Deed	N/A	£950.00	NEW	NEW
	Lease Extension – [standard the Council is Landlord]	N/A	£1,200.00	NEW	NEW
	Lease Extension [intermediate Landlord involved, the Council is freeholder]	N/A	£1,500.00	NEW	NEW
Electoral Registration	Sale of the full electoral register and any monthly notices of alteration, per constituency				
	- in data format	£20.00 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in the register/notice of alteration	£20.00 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in the register/notice of alteration	£0.00	0%
	- in printed format	£10.00 plus £5.00 for each 1,000 entries (or remaining part of 1,000 entries) in the register/notice of alteration	£10.00 plus £5.00 for each 1,000 entries (or remaining part of 1,000 entries) in the register/notice of alteration	£0.00	0%
	Sale of the list of overseas electors, per constituency				
	- in data format	£20.00 plus £1.50 for each 100 entries (or remaining part of 100 entries) in the register/notice of alteration	£20.00 plus £1.50 for each 100 entries (or remaining part of 100 entries) in the register/notice of alteration	£0.00	0%
	- in printed format	£10.00 plus £5.00 for each 100 entries (or remaining part of 100 entries) in the register/notice of alteration	£10.00 plus £5.00 for each 100 entries (or remaining part of 100 entries) in the register/notice of alteration	£0.00	0%
	Sale of marked registers after an election, per constituency				
	- in data format	£10.00 plus £1.00 for each 1,000 entries or part thereof	£10.00 plus £1.00 for each 1,000 entries or part thereof	£0.00	0%
- in printed format	£10.00 plus £2.00 for each 1,000 entries or part thereof	£10.00 plus £2.00 for each 1,000 entries or part thereof	£0.00	0%	
Confirmation Letters - pre electronic records		£5 per year pre-electronic (2014)	£0.00	0%	
Assurance					
STRATEGY					