

## Privacy Notice

### Who we are

The London Boroughs of Barking and Dagenham, Havering, Newham, and Redbridge (the 'East London boroughs') are individually registered with the Information Commissioner's Office (ICO) as a 'Data Controller.' This privacy notice applies to you ('the service user') and the East London boroughs. The East London boroughs take the privacy of your information very seriously.

This privacy notice relates to the East London Borough's functions relevant to the process for making the East London Joint Waste Plan and should be read together with the borough's general privacy notices (see links below). It provides additional information that specifically relates to this service and should be read together with each borough's general privacy notice which provides more detail on how personal data is generally used.

### East London Borough's General Privacy Notices:

[Processing personal data privacy notice – Newham Council](#)

[Havering data privacy notice and your information rights | Data protection | London Borough of](#)

[HaveringGeneral privacy notice | London Borough of Barking and Dagenham \(lbhd.gov.uk\)](#)

[Redbridge - Privacy and cookies](#)

### What data do we collect

We collect your name, contact details, email address, and your place of work/job title (if shared).

### Why we collect your data

The consultation is a requirement of the Town and Country Planning (Local Planning) (England) Regulations 2012. We collect your data so that we can get your views on the legal compliance or soundness of the East London Joint Waste Plan, as well as its compliance with the duty to co-operate.

### The lawful basis for processing your data

The lawful basis we use to process your data as set out in UK data protection legislation is:

- Article 6 (a) Consent: the individual has given clear consent for us to process their personal data for a specific purpose.
- Article 9 (a) Explicit Consent: the data subject has given explicit consent to the processing of those personal data for one or more specified purposes.

We will only process personal data where we have consent to do so, and you can withdraw your consent at any time. By submitting your personal data in the response form, you are consenting for us to process your data and/or consenting to be added to the database. If added to the database, your data can be removed upon request.

### How we use your data

Your data is collected, collated, and then submitted to the Secretary of State, who will appoint an Inspector to conduct an independent examination of the East London Joint Waste Plan.

Where you have consented, your contact details will be added to our consultation database for future consultations and updates on the Examination in Public.

At submission representations will be made public on the council's website, including name of person and organisation if applicable making representation. Other personal information will remain confidential.

Representations in full are required by legislation to be submitted along with the East London Joint Waste Plan and associated evidence base to the Planning Inspectorate and to the person the Secretary of State appoints as the Planning Inspector. Contact details will be made available to the Inspector and Programme Officer so they can contact individuals to participate in the Examination.

### **Who we will share your data with**

We will share your data between the East London Boroughs, and with the Planning Inspector appointed by the Secretary of State, the Programme Officer appointed by the East London Boroughs, and Consultants BPP, who are assisting the Boroughs with the Joint Waste Plan. Your name and organisation (if applicable) will be published on our website along with representations upon submission.

If you wish to participate in examination hearing sessions, then names of those invited and participating will be viewable by others taking part in the meeting.

### **How long we will keep your data**

We will keep your data safe and secure for a period of 6 year(s) in line with each borough's retention Schedule. After this time, it will be securely destroyed.

### **How do we protect your data**

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

See the [Planning Inspectorate Customer Privacy Notice](#) for details on how they keep your data safe and secure.

### **Know your rights**

We process your data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Find out about your rights at [Your rights – Processing personal data privacy notice – Newham Council](#) or at [For the public | ICO](#) If you have any queries or concerns relating to data protection matters, please email: [dpo@newham.gov.uk](mailto:dpo@newham.gov.uk)