

Please use this form to request Pre-application Advice, Application Assistance, Check and Send Service Package

1. Your details where correspondence will be sent.	
Name:	
Address and postcode:	
Telephone number:	
Email address:	

2. Applicant details (if being completed on behalf of someone else please provide their details.)		
Name:		
Address and postcode:		
Telephone number:		
Email address:		
3. Location of application site for Premises Licence and Temporary Event Notices (full address including post code).		
Package Option Required (1 – 16) <input type="text"/>	£	Fee submitted for advice (Please note that we will not deal with your request for advice until we receive telephone payment).

Completed form should be submitted by email to licensing.authority@redbridge.gov.uk and please call to make your telephone payment on 020 8708 5000.

Upon receipt of both the form and payment your request will be allocated to our next available Licensing Officer.

4. Declaration

I understand

Please sign and date below:

I the undersigned confirm that I am seeking pre-application licence advice described on the London Borough of Redbridge website for licensing applications and I enclose the relevant fee for the service.

Name:

Signature:

Electronic signature: I/we accept

Date:

OFFICE USE ONLY

Date/Dates of advice/appointments:

Category of pre-advice requested (1-16):

Fee Paid (date and amount): Licensing

Officer (print name):

Completed