

**Data Protection Act 1998  
 Application for Subject Access**

**Form of Authority for 3<sup>rd</sup> Party Agent**

To be completed by the Data Subject in order to authorise a 3<sup>rd</sup> party to act on their behalf.

<b>Full Name of Agent</b>	
<b>Organisation</b>	
<b>Acting on behalf of (Data Subject)</b>	
<b>Organisation Address</b>	
<b>Postcode</b>	
<b>Email Address</b>	
<b>Daytime contact telephone number</b>	
<b>Relationship to the data subject</b>	

I hereby authorise the above named agent to access the records as detailed in the attached data subject access request.

I accept that to ensure confidentiality, the London Borough of Redbridge may need to make further enquiries to validate this authorisation.

<b>Signature of Agent</b>	
<b>Date</b>	
<b>Signature of Data Subject</b>	
<b>Date</b>	