

Neighbourhood Community Infrastructure Levy (NCIL) Funding Application Expression of Interest Form

This Expression of Interest form is the first stage in your Neighbourhood Community Infrastructure Levy fund bid.

Please read the model Expression of Interest form and Application Guidelines document to help guide you when you complete this form.

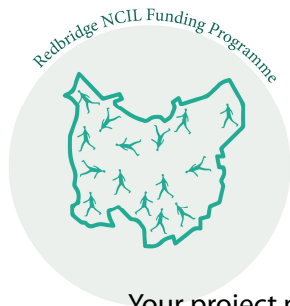
Keep your answers clear, short and with all key information like shown in the model Expression of Interest form.

If there is missing information, or any questions are unanswered, your application will be considered invalid. That will mean your application will not be able to progress to Stage 2 of the application round.

Section 1: Applicant Details

1. First Name, Surname	Joe Bloggs		
2. Email address	joebloggsra@yahoo.com		
3. Name of your organisation	Bloggs Residents Association		
4. Name of proposed project	Bloggs Community Gardening for biodiversity		
5. Eligibility - the organisation you represent must be listed as one that is eligible to apply for NCIL funding. Please indicate the type of organisation you represent (see paragraph 1.4 at section 1 of the guidance notes regarding eligibility)	Constituted residents' association		
6. Is your group constituted? – please provide evidence of this - upload a document or add a link in the box provided. (see paragraph 1.11 at section 1 of the guidance notes regarding constituted groups)	YES		NO
	<i>Evidence of Constituted group</i>		
7. Address	Redbridge address		
8. Postcode	Redbridge postcode		
9. In which Ward is your project located? (If you are unsure see paragraph 1.14, section 1 of the guidance notes on how to identify your Ward and your local Councillors)	Ward in Redbridge		
10. Do you have the support/agreement of a local Councillor or Redbridge Council Service Area? - please provide evidence of this - upload a document or add a link in the box provided.	Neighbourhoods Team with supporting evidence email Cllrs A, B, C <i>Email Evidence of Cllr support</i>		

Section 2: About Your Project



Your project must reflect and provide physical or social infrastructure in one or more of the six local community priority categories.

11. Meeting local priorities – which of the following community priorities does your project meet?	Tick
1 Greening the borough	
2 Health and wellbeing	✓
3 Environmental sustainability	✓
4 Sustainable transport	
5 Community safety	
6 Empowering young people	
12. Is your project physical or social infrastructure? – please briefly explain why you consider your project is physical or social infrastructure. 300 words maximum. (If you are unsure see paragraph 1.18, section 2 of the guidance notes regarding physical and social infrastructure and what NCIL can be spent on)	
<ul style="list-style-type: none"> • Social and physical infrastructure under priorities 2 Health & Wellbeing and 3 Environmental sustainability • Social – the project will provide 50 x 121 advice and 10 x group workshops for local residents to become more environmentally friendly by planting and maintaining insect-friendly flowers/plants • Physical – the project will donate 500 starter-pack bulbs to local residents who attend the workshops to plant in their gardens/ community gardens • Weblink to Joe Bloggs Residents Association 	

Tell us about your project

13. What you want to do? 300 words maximum. (For help answering this question see paragraph 1.22, section 2 of the guidance notes).
<ul style="list-style-type: none"> • Bloggs Community Gardening for biodiversity is a project of Bloggs Residents Association aiming to educate local residents on how to garden & grow own food to encourage biodiversity. • Experienced volunteers and trained experts from XXX will provide advice, demonstrate how to plant seeds/bulbs and look after new plants, answer any questions and giveaway free 500 starter- pack bulbs/seeds • Produce a video guide using a mixture of graphics and live demonstration by expert. Local student volunteer to record and edit video. • The project will provide accessible advice to residents from all backgrounds and will use interpreters where needed/demonstration videos/ use leaflets/ links to website/ QR code • Local community groups/organisations/faith groups will be invited to attend and be contacted using existing networks including Community Action Redbridge • Sessions will be held in the X Community Hall in X • 50 x 1hr 121 sessions • 10 x 2 hr group workshops
14. Who will benefit from the project? 300 words maximum (For help answering this question see paragraph 1.25, section 2 of the guidance notes).

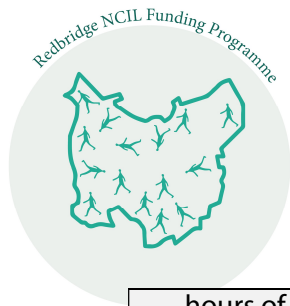
- Estimated 150 – 200 local residents from all backgrounds over 18 years of age, families with children, older people and local voluntary organisations such as E, F, G
- Targeting residents from hard-to-reach communities, where English may not be the first language
- Holding sessions in an accessible central location (X Community Hall)
- Benefits are:
 - addressing potential barriers to planting/gardening for nature through education and provision of free-of-charge seeds/bulbs
 - increased wellbeing of residents through vegetable growing, gardening activities and social interaction with volunteers/other in group setting
 - supporting growing own food, biodiversity, ecology and nature recovery
- Impacts – long-term
 - Greater self-sufficiency
 - Families encouraged to continue gardening for biodiversity

Please note, you must state how your project will be self-sustaining after receiving any NCIL funding.

15. How will your project and its benefits be sustained financially/non-financially for the long-term (after the initial timeframe of your project for this NCIL application)? For example, do you plan to apply for further grant funding after an award of funding has been spent? Please include potential funding streams you are considering in your answer. 300 words maximum. (For help answering this question see paragraph 1.28 section 2 of the guidance notes).

- Financial sustainability:
 - 5 volunteers will continue the programme
 - Free venue hire/space at Y as part of co-location agreement with another community group
 - Future bulbs and seeds will be donated from local community/ businesses
 - We will be applying for potential GLA grant funding for £2000 in the summer and setting up a crowdfunding webpage to raise more money to expand the project so it may run for another 2 years at a cost of £4000
- Non-financial sustainability:
 - The bulbs and seeds may grow and flower for a few years to come, so will see medium-term benefits
 - Collect seeds from flowers and grow them
 - Volunteers will continue to provide advice and training
 - Attendees of the sessions will be gaining key skills and knowledge to continue gardening and planting for biodiversity for their lifetime
 - The video guide will be published online on the Bloggs Residents Association webpage for anyone to view indefinitely

16. Will your project have any volunteers? – while this is not required, it is encouraged. If your project does have volunteers more information will be required. Please tell us how many



hours of volunteer time you estimate your project will receive. 200 words maximum. (For help answering this question see paragraph 1.32 section 2 of the guidance notes).

- We have 2 longstanding volunteers who are co-chairs of the Bloggs Residents Association. They will be volunteering approximately 50 hours of their time each.
- 10 new local volunteers will be recruited to deliver the project. They will deliver approximately 300 hours of volunteer time.
- An existing student volunteer will produce the video guide but they will be paid for their services.

17. How long will your project take to be delivered if it received NCIL funding (projects are expected to be delivered over a 12 month period)? Please briefly provide the key dates and milestones for your project. (For help answering this question see paragraph 1.34 section 2 of the guidance notes).

Project Milestones and Timeline

Jan – March 2026

- New materials purchased
- Volunteers recruited & trained
- Video produced
- Venue hire
- Community networking
- Publicity

April – June 2026

- 4 group sessions
- 20 x 121 sessions
- Publicity
- Apply for GLA grant funding and online crowdfunding
- Volunteer meeting

July- September 2026

- 4 group sessions
- 20 x 121 sessions
- Volunteer meeting

October – December 2026

- 2 group sessions
- 10 x 121 sessions
- Volunteer meeting

18. Does your project need a license, consent, or permission? – your project may require a license, consent or permission from a property or landowner, or you may need Highways consent or Planning Permission from Redbridge Council. If you answer 'Yes' to any of the questions at a-d below, please seek council advice before submitting your application. (For help answering this question see paragraph 1.37 and Table 2, section 2 of the guidance notes).

a. Does your project propose any building work?	YES		NO	✓
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b. Is your project on private property or land?	YES	✓	NO	
c. Will your project impact traffic on Redbridge highways?	YES		NO	✓
d. Does your project take place in a park or other open space?	YES		NO	✓
19. If your project already has the appropriate landowner, Highways, or Planning consents/licences in place please tell us what they are. Please provide evidence of this, use links to documents where possible.	Permission from X Community Hall Evidence of permission email attached			

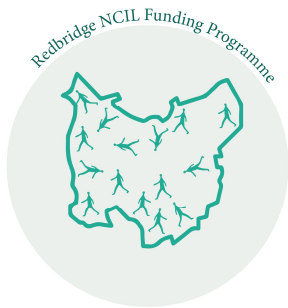
Section 3: Costs

Please note, it is unlikely we will fund a project with staffing costs over 25% of the total project costs, unless in exceptional circumstances.

20. Please provide a breakdown of the estimated costs of your project. This should be grouped into materials, resources, venue hire, licences/consents etc. Please use the table below to enter all costs and totals. (For help answering this question see paragraph 1.39, section 3 of the guidance notes).

NCIL funded cost items/description	If available, links to quotes	Cost £
Bulbs	Weblink/upload document	500
Seeds	Weblink/upload document	300
Equipment/Materials	Weblink/upload document	400
Venue hire	Weblink/upload document	500
Video production and editing (partial)	Weblink/upload document	350
Screen Hire	Weblink/upload document	250
Training 10 volunteers	Weblink/upload document	300
10 x DBS checks	Weblink/upload document	230
Refreshments	Weblink/upload document	200
BSL/Interpreter(s) per hour	Weblink/upload document	400
Leaflets	Weblink/upload document	200
Publicity (local newspaper, radio, social media)	Weblink/upload document	250
Total funding request		3880

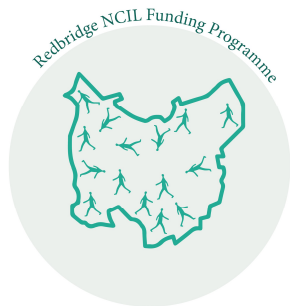
Self-funded or externally-funded cost items/description	If available, links to quotes	Cost £
Volunteer expenses	Weblink/upload document	400
Expert training	Weblink/upload document	500
Video production and editing (partial)	Weblink/upload document	200
Total self-funded or externally-funded project costs		1100
Overall total project costs		4980



Standard Legal Agreement

All projects that receive funds from the Council shall comply with the Council's terms and conditions at the point at which a funding pledge is offered. You can access a copy of the terms and conditions in the standard legal agreement document via the link below. Please indicate in the next question if you have understood the terms and conditions and are able to sign an agreement.

21. Have you read and understood the Council's terms and conditions within the standard legal agreement for receipt of Neighbourhood CIL funding?	YES	✓	NO	
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Equalities Monitoring

We want to know a bit about you, please complete the questionnaire below. We are collecting this information to assess whether we are attracting a diverse range of applicants. If you do not wish to answer any of the below questions you can skip them, this will not count towards the scoring of your application.

1. How old are you?

Select option

Please enter your age to the nearest whole number or category.

2. How would you describe your gender? Please select all that apply.

Female	
Male	
Non-binary	
Genderqueer	
I do not know	
I prefer not to say	

Prefer to self-describe (please use the box below)

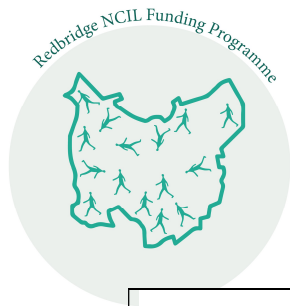
3. How would you describe your sexual and/or romantic orientation? Please select all that apply.

Asexual	
Bisexual	
Gay	
Lesbian	
Heterosexual	
Pansexual	
Queer	
Questioning	
Prefer not to say	

Prefer to self-describe (please use the box below)

4. What is your ethnicity?

White – English/Welsh/Scottish/Northern Irish/British	
White Irish	
White Gypsy or Irish Traveller	
Any other White background (please specify below)	
White and Black African	
White Asian	
Any other Mixed/Multiple Ethnic background (please specify below)	



Asian/Asian British, Indian	
Asian/Asian British, Pakistani	
Asian/Asian British, Bangladeshi	
Asian/Asian British, Chinese	
Any other Asian background (please specify below)	
Black/Black British, African	
Black/Black British, Caribbean	
Any other Black, African or Caribbean background (please specify below)	
Other ethnic group (please specify below)	
Prefer not to say	
Prefer to self-describe (please use the box below)	

5. What is your religion or belief?

Select option

Buddhist	
Christian	
Hindu	
Jewish	
Muslim	
Sikh	
No religious belief	
Prefer not to say	

Other, please specify

6. Do you have a long term physical or mental impairment, which greatly impacts your ability to carry out normal day-to-day activities and you are likely to be considered disabled under the Equality Act 2010?	Yes	No	Prefer not to say

7. Please tell us the first four digits of your postcode to help us better understand the needs of residents from different areas of the borough.

